

POLICY ON ACCOMMODATION

REASONABLE ACCOMMODATION & DISABILITY

Charter College's policy is to make its programs and services accessible to individuals defined as disabled in Section 504 of the Rehabilitation Act of the Americans with Disabilities Act (ADA) as amended. The College provides evaluation of individual needs, advisement and appropriate support services when indicated. If any problems arise, please contact the Campus President/ADA Coordinator identified in the Catalog Supplement.

Charter College seeks the success of all students, including those who may be experiencing disabilities. Toward that end, Charter College will work with students to determine what, if any, accommodations might be available. However, Charter College also expects students to be active participants in this process. Accordingly, students who have an impairment that qualifies as a disability requiring an accommodation should contact the Campus President/ADA Coordinator either upon enrollment or as soon as it becomes apparent that assistance may be necessary.

1. Students who will be requesting an accommodation may first be required to provide documentation from a professional qualified to address the particular disability, verifying the disabling condition. Additionally, if the accommodation requested does not seem to correspond with the type or severity of the disability, Charter College reserves the right to require additional documentation to support the appropriateness of the request. Students assume the cost, if any, of the required documentation.
2. Students may request disability-related accommodations if they have a physical or mental impairment that substantially limits one or more major life activities. There must be a nexus between this disability and the request. Charter College reserves the right to determine whether a student's impairment is a disability requiring consideration for accommodation.
3. Once a disability is acknowledged, the College will work with students to develop an Accommodation Plan that Charter College and the student agree is reasonable and appropriate under the circumstances. Students will be assisted on an individual basis. Therefore, what is deemed a reasonable and appropriate accommodation for one (1) student may be different for another student. The accommodation provided, if any, will be dependent upon the disability of the student, the cost of a requested accommodation and other available alternative accommodations.
4. Charter College will work to design an Accommodation Plan that will allow a student to participate in the academic environment without materially altering the nature of the instructional program or causing any undue burden on other students or the College. A student must contact the Campus President/ADA Coordinator and complete a Request for Accommodation Plan in order to be considered for an accommodation. While the student's preference will be considered in developing the Plan, the College will make the final determination regarding the type of accommodation provided. The type of service provided may not be the type preferred by the student. Charter College does not provide services of a personal nature that are not necessary for participation in the academic environment.

REASONABLE ACCOMMODATION & RELIGION

Charter College is committed to providing an academic environment that is respectful of the religious beliefs of its students. As part of this commitment, Charter will make good faith efforts to provide reasonable religious accommodations to those in our community whose sincerely held religious beliefs conflict with a Charter College policy, procedure, or other academic or externship/clinical requirement unless such an accommodation would create an undue hardship or would fundamentally alter Charter's academic program. Students may request a religious accommodation by making a written request using the Student Accommodation Request form and submitting to the Campus President/ADA Coordinator.

Charter College will reasonably accommodate students who, due to the observance of religious holidays, expect to be absent or endure a significant hardship during certain days of the course or program. "Reasonably accommodate" means coordinating with the student on scheduling examinations or other activities necessary for completion of the course and/or program and rescheduling examinations or activities or offering different times for examinations or activities. Any student seeking reasonable accommodations under this section must complete the Student Accommodation Request form and submit it to the Campus President/ADA Coordinator, within the first two (2) weeks of the beginning of the course and/ or program and provide the specific dates the student requests accommodations regarding examinations or other activities. The student shall work with the Campus President/ADA Coordinator to determine a schedule for making up missed work and/or examinations.

ASSOCIATE OF APPLIED SCIENCE IN NURSING

Nursing students should be aware that clinical rotations are based on clinical site availability. Clinical rotations are scheduled on either Friday, Saturday, Sunday or Monday. Any nursing student seeking reasonable accommodations under this section for clinical rotations must complete the Student Accommodation Request form and submit it to the Campus President/ADA Coordinator and Dean of Nursing four (4) weeks prior to the start of the term containing clinical rotations.