### ADMINISTRATION

#### CHARTER COLLEGE ADMINISTRATION

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<tr>
<th>Position</th>
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<tbody>
<tr>
<td>Chief Executive Officer and President</td>
<td>Joshua Swayne</td>
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<tr>
<td>Vice President of Academic Operations</td>
<td>Joel Nelson</td>
<td>Vice President of Student Finance and Compliance</td>
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<td>Vice President of Human Resources</td>
<td>Susan Hamilton</td>
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<tr>
<td>Regional Director of Financial Aid</td>
<td>Sarah Kirton</td>
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#### CAMPUS ADMINISTRATION

**CHARTER COLLEGE – ANCHORAGE**

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<td>Lidia Parra</td>
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### CHARTER COLLEGE – BILLINGS

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### CHARTER INSTITUTE, A DIVISION OF CHARTER COLLEGE – FARMINGTON

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## CHARTER COLLEGE – FIFE

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## CHARTER COLLEGE – LACEY

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### Notes

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## CHARTER COLLEGE – WASILLA

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PROGRAM ADMINISTRATION & FACULTY

Not all programs are available at all campuses; refer to Programs of Study in the Catalog.

PROGRAM ADMINISTRATION

Erwin, Michael – Director of Online Division
Campus: Anchorage, Vancouver
Subject: Allied Health, Applied Technology, Business Administration, Business Office Administration, Computer Networking Systems, Computer Information Systems, General Education, Health Care Administration, Medical Office Administrative Assistant, Student Success
M.Ed., University of Phoenix, Distance Learning; Bachelor of Science, University of Advancing Technology, Computer Aided Design

Helzer, Dawn - Program Manager
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima
Subject: Medical Assistant
B.S., Charter College-Anchorage, Health Care Administration; A.A.S., Columbia Basin College, Medical Assistant

Ruiz, Christy - Program Manager
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima
Subject: Student Success
M.B.A., Everest University, Human Resources; B.S.B.A., California State University-San Marcos, Management/Marketing; A.A., North Idaho College, Psychology

Simpson, Linda - Program Manager
Campus: Canyon Country, Fife, Lacey, Lancaster, Oxnard, Pasco, Vancouver
Subject: Dental Assisting, Pharmacy Technician, Veterinary Assistant
M.Ed., City University, Technology, Curriculum, and Instruction; B.S., Southern Illinois University-Carbondale, Workforce Education and Development; Diploma, ETON Technical Institute, Medical Assisting

Tremblay, Larry - Program Manager
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Yakima
Subject: Aviation; Heating, Ventilation, Air Conditioning, and Refrigeration; Welding
M.A., Georgia Southern University, English; B.A., Western Carolina University, English
FACULTY

Abarr, Shelia – Adjunct Nursing Instructor
Campus: Anchorage
Subject: Nursing
B.S.N.; University of Colorado Health Science Center, Nursing

Ackerman, George - Adjunct Instructor
Campus: Oxnard, Vancouver
Subject: Business Administration, Business Office Administration
Ph.D, Capella University, Criminal Justice; J.D., Nova Southeastern University, Law; M.B.A, Nova Southeastern University, Business; M.S., Nova Southeastern University, Criminal Justice; M.S., Lynn University, Sports; B.A, Nova Southeastern University, Criminal Justice

Adams, Koenraad - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Computer Technician, Computer Networking Systems, Computer Information Systems
M.B.A., Indiana University, Business Administration; B.S., Ferris State University, Computer Information Systems

Alvidrez, Kristy - Adjunct Instructor
Campus: Oxnard
Subject: Medical Assistant
Diploma, Everest College, Medical Assistant

Ara, Sharika – Adjunct Instructor
Campus: Anchorage
Subject: Medical Office Administrative Assistant
PharmD., University of Southern California, Pharmacy; B.S., University of Southern California, Biology

Archibald, Sarah - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Ph.D, University of Maryland, Public Policy; Master of Arts, George Mason University, Sociology; Bachelor of Science, State University of New York, Sociology

Armstrong, Randy - Adjunct Instructor
Campus: Anchorage
Subject Business Administration, Business Office Administration
M.B.A., Alaska Pacific University, Finance; B.B.A., University of Alaska, Business Administration

Askman, Donna - Adjunct Instructor
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima
Subject: Business Office Administration, Student Success
B.M., University of Wyoming, Music Education

Ayyie, Shannon - Lead Instructor
Campus: Farmington
Subject Area: Medical Assistant
Master’s, Independence University, Public Health; B.S., College America, Healthcare Administration, A.O.S., College America, Medical Specialties

Baker, Holly - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Medical Assistant
M.B.A., Marylhurst University, Healthcare Management; B.S., University of Phoenix, Healthcare Management; A.A.S., Charter College, Vancouver, Hospital Administration

Bard, Paul - Lead Instructor
Campus: Canyon Country, Vancouver
Subject: Computer Information Systems, Computer Networking Systems, Computer Technician, Student Success
M.S., Baker College, Information Systems; B.S., University of Phoenix, Information Technology

Barke, Jennifer - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Allied Health
A.S., Wallace State Community College, General Studies

Barnett, Chechene-Jireh (CJ) - Lead Instructor
Campus: Oxnard
Subject: Medical Assistant

Barney, Jaron – Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Student Success
M.A., Chapman University, Education; B.A., San Francisco State University, English Literature; Diploma, Sumner College, Paralegal

Barone, Lindsey - Lead Instructor
Campus: Canyon Country
Subject: Dental Assisting
Certificate, Cypress College, Dental Assisting

Bass, Brandon - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Computer Information Systems, Computer Networking Systems, Computer Technician
D.C.S., Colorado Technical University, Computer Science; M.S., Colorado Technical University, Systems Engineering; B.S., California State University-Fullerton, Computer Science

Bazan, Cynthia - Full Time Instructor
Campus: East Wenatchee
Subject: Medical Assistant
Certificate, Everest College, Medical Assistant

Bellecourt, Diane - Full Time Instructor
Campus: Anchorage
Subject: Medical Assistant

**Benedict, Lisa** - Full Time Instructor
Campus: Anchorage, Billings, Canyon Country, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Wenatchee, Yakima
Subject: Medical Assistant
M.B.A., Indiana Wesleyan University, Healthcare Administration; B.S., Excelsior College, Liberal Arts; A.A.S., Ivy Tech Community College, Medical Assisting

**Bess-Orr, Shalon** - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Medical Assistant, Medical Office Administrative Assistant
Diploma, National School of Technology, Medical Assistant

**Bihr, Autumn** – Program Assistant
Campus: Farmington
Subject: Medical Assistant
B.S., University of Phoenix, Health Administration; A.A.S, Pueblo Community College, Respiratory Care Practice

**Bingham, Marcus** - Full Time Instructor
Campus: East Wenatchee
Subject: Student Success
M.A., Central Washington University, Theater/Theater Production; B.A., Central Washington University, English Language and Literature

**Bolstad, Kelly** - Full Time Instructor
Campus: Pasco
Subject: Medical Assistant
A.A.S., Columbia Basin College, Medical Assistant; Certificate, Columbia Basin College, Medical Assistant

**Borgiali, Athena** - Adjunct Instructor
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima
Subject: Student Success
M.A., New Mexico Highlands University, Educational Leadership; B.S., University of Wyoming, Marketing

**Brady, Erin** – Adjunct Instructor
Campus: Fife
Subject: Medical Assisting
Diploma, Eton Technical Institute, Medical Assisting

**Brassell, Renee** - Adjunct Instructor
Campus: Anchorage
Subject: Nursing
M.S.N., Liberty University; B.S.N., Liberty University

**Brooks, Thomas** - Full Time Instructor
Campus: Anchorage
Subject: General Education

M.A., American Public University, American, History; B.A., University of Alaska-Anchorage, History; B.S., Portland State University, Economics; B.A, Multnomah University, Biblical Literature

**Brown, Erica** – Lead Instructor
Campus: Vancouver
Subject: Pharmacy Technician
A.A.S, Charter College, Allied Health; Certificate, Valley College of Modesto, Pharmacy Technician

**Brown, Michael** – Program Supervisor (Part Time)
Campus: Oxnard, Vancouver
Subject: Aviation
M.A., Biola University, Christian Apologetics; B.S., University of Colorado, Aerospace Engineering

**Bryson, Thomas** – Full Time Instructor, Shop Manager
Campus: Vancouver
Subject: Welding

**Bune, Marisa** - Full Time Nursing Instructor
Campus: Anchorage
Subject: Nursing
M.S.N., University of Texas-Arlington, Nursing Administration; B.S.N., University of Texas-Arlington, Nursing; A.D.N., El Paso Community College, Nursing

**Burfoot, Kathleen** - Full Time Instructor
Campus: Fife
Subject: Dental Assistant
Diploma, Northwest College for Dental Assistants, Dental Assistant

**Burke, Holly** - Adjunct Instructor
Campus: Anchorage, Oxnard, Vancouver
Subject: General Education
M.A., Chapman University, Counseling; B.A., University of San Diego, Communication

**Burnett, Brooke** - Adjunct Instructor
Campus: Pasco
Subject: Medical Assistant
Certificate, Charter College, Medical Assistant

**Burns, Heather** - Full Time Instructor
Campus: Farmington
Subject: Medical Assistant
Certificate, Mountainland Applied Technology College, Medical Assistant; Certificate, Mountainland Applied Technology College, Nurse Assistant

**Burns, Robbin** – Lead Instructor
Campus: Vancouver
Subject: Dental Assisting
Certificate, Portland Community College, Dental Assisting
Burton, Brian - Full Time Student Success Instructor  
Campus: Canyon Country  
Subject: Student Success  
M.S., Full Sail University, Entertainment Business; B.S., Florida A&M University, Sociology, A.A., Florida A&M University, General Education  

Bushman, Anne - Adjunct Instructor  
Campus: Pasco  
Subject: Medical Assistant  
Bachelor of Science, Brigham Young University, Nursing  

Buttrey, Michael – Full Time Instructor  
Campus: Vancouver  
Subject: Student Success  
B.A., Central Washington University, Social Science  

Byers, Shirley - Adjunct Instructor  
Campus: Farmington  
Subject: Medical Assistant  
Diploma, Apollo College, Medical Assistant  

Cardillo, Deborah - Adjunct Instructor  
Campus: Anchorage  
Subject: Allied Health, Medical Assistant, Medical Office Administrative Assistant  
M.B.A., Colorado Technical University, Health Care Administration; B.S., Colorado Technical University, Business Administration, A.A.S., Colorado Technical University, General Studies  

Carrau, Jacqueline - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Information Systems, Computer Networking Systems, Computer Technician  
Ph.D., University of the Incarnate Word, Organizational Leadership; M.S., St. Mary's University, Computer Information Systems; B.B.A., St. Mary's University, Management Information Systems  

Catalan, Ana - Adjunct Instructor  
Campus: Lancaster  
Subject: Medical Assistant  
Certificate, Charter College, Medical Assistant  

Cavner, David - Adjunct Instructor  
Campus: Vancouver  
Subject: HVAC  
Diploma, Pinellas Vocational Technical Institute, Heating, Ventilation, Air Conditioning, and Refrigeration  

Chancey, Kimberly - Lead Instructor  
Campus: Anchorage, Vancouver  
Subject: Applied Technology, Business Administration, Business Office Administration  
M.S., University of Alaska, Engineering and Science Management; B.S., University of Texas, Electrical Engineering  

Chavez, Scott – Full Time Instructor  
Campus: Oxnard  
Subject: Dental Assisting  
B.S., California State University, Northridge, Health Science  

Christianson, Pamela - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Allied Health  
M.S., Montana State University, Science Education; B.S., St. Cloud State, Biomedical Sciences; A.A., Cambridge Community College, Transfer Curriculum; Certificate, Minnesota School of Business, Medical Assistant  

Christopher, David - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Business Administration, Marketing  
M.S., Southern New Hampshire University, Marketing; B.A., William Marsh Rice University, Geology and Psychology  

Clark, Emily - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: General Education  
Master of Education, Cambridge College, Education; Bachelor of Arts, Brigham Young University, English  

Clark, Tara - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Technician, Computer Networking Systems, Computer Information Systems, Student Success  
PhD, Capella University, Information Technology; M.S., Kennesaw State University; B.S., Western Michigan University, Biomedical Sciences  

Cohen, John - Lead Instructor  
Campus: Lacey  
Subject: Pharmacy Technician  
A.A.S., Charter College, Allied Health; Certificate, Charter College, Medical Office Administrative Assistant  

Coleman, Shannon - Full Time Instructor  
Campus: Pasco  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration  
Certificate, Charter College, Heating, Ventilation, Air Conditioning, and Refrigeration  

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Conant, Brandon – Adjunct Instructor
Campus: Anchorage
Subject: Welding

Cortes, Yesenia - Adjunct Instructor
Campus: Oxnard
Subject: Medical Assistant
Diploma, Pacific Coast Trade School, Front & Back Office Medical Assistant

Cortez, Mary - Adjunct Instructor
Campus: Canyon Country, Missoula, Vancouver
Subject: Medical Assistant, Medical Office Administrative Assistant
Diploma, Bryman College, Medical Office Management

Cridde, Deanna - Full Time Student Success Instructor
Campus: Pasco, Vancouver
Subject: Student Success
M.E., Colorado State University-Fort Collins, Education and Human Resource Studies; B.S., Washington State University-Pullman, Zoology

Crowell, Cierra - Adjunct Instructor
Campus: Yakima
Subject: Medical Assistant
Diploma, Concorde Career College, Medical Assistant

Curry, David – Full Time Nursing Instructor
Campus: Anchorage
Subject: Nursing
M.S.N., Grand Canyon University

Curry-Cook, Tia - Adjunct Instructor
Campus: Anchorage
Subject: Allied Health, Medical Assistant, Medical Office Administrative Assistant
D.H.A., University of Phoenix, Healthcare Administration; M.P.A., Western Michigan University, Health Care Administration

Curtis, Lindsay - Full Time Instructor
Campus: Pasco
Subject: Dental Assisting
Certification, Yakima Valley Community College, Dental Assisting

Danforth, Nikki - Adjunct Instructor
Campus: Vancouver
Subject: Medical Assistant
A.A.S., Clark College, Medical Assistant

Davico, Ezequiel - Full Time Student Success Instructor
Campus: Missoula
Subject: Student Success
B.A., University of Montana, Physics

DeMartino, VirLynda - Adjunct Instructor
Campus: Oxnard, Vancouver
Subject: General Education
Ph.D., University of Florida, Nuclear Engineering; M.S.E., University of Florida, Nuclear Engineering; B.S.E., University of Florida, Nuclear Engineering

Denman, Jessica - Adjunct Instructor
Campus: Missoula
Subject: Medical Assistant
A.A.S., University of Montana, Practical Nursing

DeWolf, Mary - Lead Instructor
Campus: East Wenatchee
Subject: Medical Assistant
A.A., Ohlone College, Early Childhood Studies; Diploma, Institute of Technology, Medical Assistant

Dibavand, Jeudi - Adjunct Instructor
Campus: Vancouver
Subject: Health Care Administration, Medical Assistant, Medical Office Administrative Assistant
M.Ed., Jones International University, Adult Education; B.S., Linfield College, Business Management; A.A., West Valley-Mission College, Business

Dixon, Amy - Adjunct Instructor
Campus: Billings
Subject: Student Success
M.A., Montana State University, History; B.A., Carroll College, History

Dolan-Garcia, Catherine - Full Time Instructor
Campus: Oxnard
Subject: Student Success
M.S., Azusa Pacific University, Business Management; B.S., Azusa Pacific University, Applied Management

Drumheller, Matthew - Adjunct Instructor
Campus: Anchorage, Farmington, Missoula
Subject: Student Success
M.Div., Austin Presbyterian Seminary, Theology & Homiletics; M.A., Texas Tech University, Communication Studies; B.A., McMurry University, Communication
Duncan, Jeffrey - Adjunct Instructor  
Campus: Oxnard, Vancouver  
Subject: Aviation  
B.S., Utah Valley University, Aviation Science

Durand, Christian - Adjunct Instructor  
Campus: Oxnard  
Subject: Dental Assisting  
B.S., University of California-Riverside, Biology; A.A., Oxnard College, Liberal Arts & Science

Edwards, Amanda - Full Time Student Success Online Instructor  
Campus: Anchorage, Farmington, Oxnard, Vancouver  
Subject: Student Success  
M.B.A., Grand Canyon University, Business Administration; B.S., Oregon Institute of Technology, Marketing and Small Business Management

Eppenger, Christopher - Adjunct Instructor  
Campus: Vancouver  
Subject: Computer Information Systems, Computer Networking Systems, Computer Technician  
M.B.A., American Intercontinental University, IT Project Management; B.S., DeVry University, Computer Information Systems; A.A.S., Northwest Mississippi Community College, Computer Networking Technology

Evans, Sean - Full Time Instructor  
Campus: Farmington  
Subject: Student Success  
M.C., Northwestern Oklahoma State University, Psychology; B.A., Southwestern Oklahoma State University, History

Farr, Sheila - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: General Education  
Master of Arts, University of Washington, Sociology; Bachelor of Arts, Colorado College, Sociology

Fields, Joyce - Full Time Student Success Online Instructor  
Campus: Anchorage, Farmington, Missoula, Oxnard, Vancouver  
Subject: Student Success  
M.S., California State University-East Bay, Education; B.S., Pittsburg State University, Education

Flores, Jimmie - Adjunct Instructor  
Campus: Vancouver  
Subject: Business Administration, Business Office Administration  
D.B.A., University of Phoenix, Information Systems and Technology; Ph.D., Fielding Graduate University, Human and Organizational Development; M.S., Keller Graduate School of Management, Educational Technology; M.S., Regis University, Computer Info Technology; M.S., Regis University, Management; M.S., Regis University, Education; M.A., Fielding Graduate University, Human and Organizational Systems; M.B.A., University of St. Thomas, Business Administration; B.B.A., St. Mary's University, Corporate Financial Management

Flynn, Carolyn - Adjunct Instructor  
Campus: Oxnard, Vancouver  
Subject: Business Administration, Business Office Administration, General Education  
M.Ed., University of Phoenix, Adult Education; M.B.A., Letourneau University, Business Administration; B.S., Letourneau, Business Management; A.A., Peralta Community College, General Studies

Forestelle, Heather - Adjunct Instructor  
Campus: Oxnard  
Subject: Veterinary Assistant Certificate, Platt College, Veterinary Technology

Freeman, Gary - Lead Instructor  
Campus: Lancaster  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration  
Resident Insurance Producer, California Department of Insurance; Core Curricula Instructor, NCCER; HVAC Instructor, NCCER; EPA Certification Proctor, Mainstream Engineering Corporation

Garcia, Kimberly - Lead Instructor  
Campus: Canyon Country  
Subject: Medical Assistant Diploma, Bryman College, Medical Assisting

Gaspar, Sabrina - Adjunct Instructor  
Campus: Anchorage  
Subject: Health Care Administration, Medical Assistant, Medical Office Administrative Assistant  
M.S., Indiana Wesleyan University, Healthcare Management; B.S., Indiana Wesleyan University, Management; Certificate, Oregon Health Science University, Biomedical Informatics
Gilliard, Jacqueline - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Business Administration, Business Office Administration  
Ph.D., Capella University, Organization and Management;  
M.S., Houston Baptist University, Management, Computing and Systems;  
B.B.A., University of Houston, Finance  

Godwin, Deborah – Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Student Success, Certificate of Business Office Administration, Computer Technician, Computer Networking Systems, Computer Information Systems  
M.S., Florida Institute of Technology, Information Technology;  
B.A., East Carolina University, Business;  
A.A., PITT Community College, Pre-Business Administration  

Gonzalez, Benjamin - Full Time Instructor  
Campus: Lacey  
Subject: Medical Assistant  
Diploma, Everest College, Medical Assistant  

Grant, John - Adjunct Instructor  
Campus: Anchorage  
Subject: Welding  

Grayson, Karimah - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Business Administration, General Education  
M.S., Capella University, Psychology, B.A., Florida Atlantic University, Social Studies Education  

Green, Amber - Full Time Instructor  
Campus: Oxnard  
Subject: Veterinary Assistant  
A.S., Los Angeles Pierce College, Veterinary Technology  

Green, Gail - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Student Success  
Ed.D, Nova Southeastern University, Instructional Tech & Distance Education;  
M.S., Nova Southeastern University, Curriculum, Instruction & Tech;  
B.S., City University of New York, Business Education;  
A.A.S., City University of New York, Office Technology  

Grgas, Ivan - Full Time Instructor  
Campus: Lancaster  
Subject: Student Success  
M.A., California State University, History;  
B.A., Loyola Marymount University, History  

Guerra, Mandy - Adjunct Instructor  
Campus: Canyon Country  
Subject: Medical Assistant  

Gunderson, Charles – Full Time Instructor  
Campus: Anchorage  
Subject: Welding  
Certificate, Charter College, Welding  

Hageman, Faith - Full Time Instructor  
Campus: Pasco  
Subject: Medical Assistant  
A.A.S., Charter College-Pasco, Medical Office Administrations Assistant;  
Certificate, Charter College, Medical Assistant  

Hall, Brandon - Adjunct Instructor  
Campus: Yakima  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration  

Hall, Lisa - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Allied Health  
M.A., Trident University International, Education;  
B.S., Trident University International, Health Sciences  

Hallock, Melissa - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Information Systems, Computer Networking Systems, Computer Technician, Student Success  
M.S., Phoenix University, Information Systems;  
B.A.S., Davenport University, Microcomputer and Network Management  

Haussler, Alesa – Full Time Nursing Instructor  
Campus: Anchorage  
Subject: Nursing  
M.S.N., Clarkson College, Nursing Education;  
B.S.N., Clarkson College, Nursing  

Hawkins, Heather - Lead Instructor  
Campus: Billings  
Subject: Medical Assistant  
Certificate, Medix College, Medical Assistant  

Heaney, Jill - Adjunct Instructor  
Campus: Vancouver  
Subject: Business Administration, Business Office Administration  
D.B.A., Argosy University, Management;  
M.S., Duquesne University, Leadership and Information Technology;  
B.S., Duquesne University, Professional Studies  

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Heredia, Dante - Adjunct Instructor  
Campus: Anchorage, Billings, Oxnard, Vancouver  
Subject: Computer Information Systems, Computer Networking Systems, Student Success  
Ph.D., University of Nevada-Reno, Cellular Molecular Physiology and Pharmacology; B.S., University of Nevada Reno, Biology

Heriveaux, Robert – Full Time Instructor  
Campus: Vancouver  
Subject: Medical Assistant, Medical Office Administrative Assistant  
M.B.A., Eastern University, Healthcare Administration; B.S., Northeastern University, Political Science

Hester, Alex - Full Time Instructor  
Campus: Anchorage  
Subject: Student Success  
B.A., East Texas Baptist University, Religion and Missions

Hines, Doug - Full Time Instructor  
Campus: Pasco  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration  
Certificate, Charter College, Heating, Ventilation, Air Conditioning and Refrigeration

Hodge, Hattie (Dolly) - Adjunct Instructor  
Campus: Anchorage, Oxnard, Vancouver  
Subject: General Education, Business Office Administration, Business Administration  
M.B.A., Golden Gate University, Management; B.S., University of South Carolina, General Business Administration

Hopper, Nicole - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: General Education  
Master of Arts, Arkansas State University, Sociology/Business Administration; Bachelor of Science, Arkansas State University, Psychology

Jackson, Melissa - Adjunct Instructor  
Campus: Fife  
Subject: Dental Assisting

James, Joshua – Adjunct Instructor  
Campus: Vancouver  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration  
Certificate, Charter College, Heating, Ventilation, Air Conditioning, and Refrigeration

Johnson, Stephanie - Adjunct Instructor  
Campus: Vancouver  
Subject: Dental Assistant

Johnson, Justin – Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Allied Health  
B.S., University of Phoenix, Business Administration

Jones, Edward - Adjunct Instructor  
Campus: Vancouver  
Subject: Student Success  
M.S., Pace University, Investment Management; B.S., St. John’s University, Finance

Kadian-Baumeyer, Kat – Adjunct Instructor  
Campus: Anchorage Vancouver  
Subject: Business Administration, Business Office Administration  
M.S., Thomas A. Edison State College, Management; B.A., Felician College, Management/Marketing

Keller, Megan – Full Time Instructor  
Campus: Wasilla  
Subject: Medical Assistant  
LPN, Western Nebraska Community College, Licensed Practical Nursing

Kerley, Kimberly – Adjunct Instructor  
Campus: Canyon Country  
Subject: Dental Assisting  
Certificate, Charter College, Dental Assistant

Kettemborough, Clifford - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Information Systems  
M.A., Western Governors University, Mathematics Education; M.A., Azusa Pacific University, Education; M.B.A., University of La Verne, Business Administration; M.M.I.S., West Coast University, Management Information Systems; M.S., West Coast University, Computer Science; B.S., University of Bucharest, Mathematics

Kirkhart, Thaisy – Full Time Instructor  
Campus: Lacey  
Subject: Medical Assistant  
Certificate, Clover Park Technical College, Medical Assistant

Knowles, Lindsey – Lead Instructor  
Campus: Vancouver  
Subject: Welding  
A.S., Georgia Military College, General Studies; Certificate, Charter College, Welding

Koerber, Nathan - Adjunct Instructor  
Campus: Fife, Lacey  
Subject: Pharmacy Technician  
A.A.S., Charter College, Allied Health; Diploma, Remington College, Pharmacy Technology

Kuykendall, Laura - Lead Instructor  
Campus: Pasco
Subject: Medical Assistant

Lantz, Rhonda - Adjunct Instructor
Campus: Fife
Subject: Medical Assistant
Certificate, Bryman College, Medical Assistant

Lanigan-Libby, Janet - Adjunct Instructor
Campus: Oxnard, Vancouver
Subject: Aviation Law
J.D., Boston College, Law; B.A., Regis College, Political Science and Economics

Larsen, Zachary - Full-Time Instructor
Campus: Pasco
Subject: Student Success
B.A., University of Nevada, Mathematics

Laub, Stacey - Adjunct Instructor
Campus: Anchorage
Subject: General Education
M.S., American Public University System, Environmental Policy and Management; B.S., Humboldt State University, Natural Resources Planning and Interpretation

Launer, Sarah - Adjunct Instructor
Campus: Anchorage
Subject: Medical Assistant

Lewisohn, Ilene - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Master of Arts, William Paterson University, Social Science;
Master of Arts, Webster University, Counseling

Lilly, Cynthia - Lead Instructor
Campus: Wasilla
Subject: Medical Assistant
Certificate, Medical Office Assistant, The Ross Medical Education Center

Locke, Pamela – Full Time Nursing Instructor
Campus: Anchorage
Subject: Nursing
M.S.N., University of Phoenix

Lorenz, Josef – Adjunct Instructor
Campus: Anchorage
Subject: Business Administration, Business Office Administration
MBA, Alaska Pacific University, Strategic Leadership; M.S., University of Alaska Anchorage, Project Management; B.S., Indiana University, Psychology

Lovato, Danielle - Adjunct Instructor
Campus: Farmington
Subject: Medical Assistant

Maish, Peg - Adjunct Instructor
Campus: Vancouver
Subject: Business Administration, Business Office Administration
M.A., Keller University, Human Resource Management; B.S., Milliken University, Music Business Administration

Manary, Jenny - Adjunct Instructor
Campus: Vancouver
Subject: Medical Assistant
Certificate, Concorde Career College, Medical Assistant

Martin, Jennifer - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Master of Arts, San Diego State University, Mathematics

McDermott, Andrea – Adjunct Instructor
Campus: Missoula
Subject: Medical Assistant
A.A.S., Charter College, Allied Health; Certificate, Charter College, Medical Assistant

McKinley, James - Full-Time Instructor
Campus: Wasilla
Subject: Student Success
B.S., University of Alaska, Physical Education

McLaughlin, Kathleen - Full Time Student Success Instructor
Campus: Vancouver
Subject: Student Success
M.B.A., Charter College, Business Administration; B.A., University of Washington, History

McNeill, Robert - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Master of Arts, Texas Southern University, Sociology;
Bachelor of Arts, Texas Southern University, Sociology

McWilliams, Gloria – Full Time Instructor
Campus: Anchorage
Subject: Medical Assisting
Certificate, Alaska Career College, Medical Assistant

Melkic, Elvedina - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Master of Arts, Eastern Michigan University, Mathematics

Mena, Mariam - Adjunct Instructor
Campus: Vancouver
Subject: Dental Assisting
Bachelor’s, Menia University Egypt, Dental Medicine and Oral Surgery

**Merritt, Amy** - Adjunct Instructor  
Campus: Fife  
Subject: Dental Assisting  
A.A.S, South Seattle College, Dental Assistant

**Mercado, Lourdes** - Adjunct Instructor  
Campus: Lancaster  
Subject: Dental Assistant

**Mignott, Andrea** - Adjunct Instructor  
Campus: Vancouver, Wasilla  
Subject: Medical Assistant, Medical Office Administrative Assistant  
M.B.A., American Intercontinental University, Healthcare Management; B.S., Macon State University, Health Information Management

**Miller, Teresa** - Full Time Instructor  
Campus: Lacey  
Subject: Medical Assistant  
A.T.A., South Puget Sound Community College, Medical Assisting

**Mitchell, Marcus** - Lead Instructor  
Campus: Yakima  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration  
A.A.S., Yakima Valley Community College, Heating, Ventilation, Air Conditioning, and Refrigeration Technology

**Moddrell, Vickie** - Full Time Instructor  
Campus: Pasco  
Subject: Dental Assisting  
Certificate, Blue Mountain Community College, Dental Assisting

**Mola, Yenilen** - Adjunct Instructor  
Campus: Anchorage, Billings, Missoula, Oxnard, Vancouver, Wasilla  
Subject: Medical Assistant

**Monger, Sheila** - Lead Instructor  
Campus: Fife  
Subject: Dental Assisting  
A.A.S., Charter College, Allied Health; Diploma, Bryman College, Dental Assistant

**Moore, Lisa** - Full Time Nursing Instructor  
Campus: Anchorage  
Subject: Nursing  
M.S.N., DePaul University, Nursing; B.S.N., DePaul University, Nursing

**Morgan, Cheryl** - Adjunct Instructor  
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima  
Subject: Computer Technician, Computer Networking Systems, Computer Information Systems, Student Success  
M.S, Capella University, Healthcare Information Technician; B.S., Kennesaw State University, Information Systems

**Myers, Jacqueline** - Adjunct Instructor  
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima  
Subject: Student Success  
PhD, Walden University, Public Policy and Administration;  
M.B.A., Kaplan University, Business Administration; B.S., Kaplan University, Paralegal Studies

**Myre, Karrie** - Lead Instructor  
Campus: Yakima  
Subject: Medical Assistant  
B.S., Central Washington University, Physical Education;  
Certificate, PIMA Medical Institute, Medical Assistant

**Nibler, Charlotte** - Adjunct Instructor  
Campus: Vancouver  
Subject: Medical Assistant  
Certificate, Portland Paramedical Center, Medical Assistant

**Niehaus, Cristina** - Full-Time  
Campus: Vancouver  
Subject: Student Success  
M.A., Portland State University, Teaching English to Others;  
B.A., University of Washington, Japanese Arts

**Niezgoda, James** - Lead Instructor  
Campus: Vancouver  
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration

**NightGun, Starlite** – Lead Instructor  
Campus: Missoula  
Subject: Medical Assistant  
B.S., Salish Kootenai College, Nursing; A.S., Salish Kootenai College, Nursing

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The Catalog Supplement is part of the Catalog & Student Handbook  
Effective March 18, 2019 – March 8, 2020, Fourth Edition, Published August 5, 2019
Nix, Damarie - Adjunct Instructor  
Campus: Anchorage, Vancouver, Wasilla  
Subject: Allied Health  
J.D., University of Florida, Law; M.S., Florida Gulf Coast University, Health Science; B.S., University of North Florida, Health Science; A.A., Florida State College, Personal Enrichment

Nofs, Elizabeth - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Business Office Administration  
B.A., University of Michigan-Ann Arbor, Biology

Novak, Jill - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: General Education  
D.B.A, Argosy University, Marketing; M.S., Pace University, Publishing and Business; B.A., Flagler College, Business

Nwaogu, George - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Business Administration, General Education  
PhD, Western Michigan University, Applied Economics; Master of Arts, Western Michigan University, Applied Economics

Otto, Linda - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Information Systems, Computer Networking Systems, Computer Technician  
Ph.D., University of Idaho, Education; M.S., Boise State University, Instructional & Performance Tech; B.A., Mt. Vernon Nazarene University, Accounting

Overman, Mark - Adjunct Instructor  
Campus: Oxnard  
Subject: Aviation  
M.S., Everglades Illinois University, Aviation Management; B.A., Southern Illinois University, Political Science

Palmer, Darcie - Adjunct Instructor  
Campus: Yakima  
Subject: Medical Assistant

Paulson-Smith, Janet - Full Time Instructor  
Campus: Anchorage, Vancouver  
Subject: Business Office Administration, Business Administration  
PhD, University of Missouri, Practical Arts and Vocational Technology Education; MBA, Colorado State University, Business Administration; Bachelor of Science, University of Central Missouri, Construction Technology Function

Peabody-Lee, Dana - Lead Instructor  
Campus: Vancouver  
Subject: Medical Assistant  
Certificate, Concord Career College, Medical Assistant with LXRay

Pedraza-Nafziger, Patricia - Adjunct Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Information Systems, Computer Networking System, Computer Technician, Student Success, Business Office Administration  
PhD, Cappella University, Information Technology; M.S., City University of Seattle, Computer Systems; B.S., City University of Seattle, Computer Systems

Perez, Benjamin - Full Time Instructor  
Campus: Anchorage, Vancouver  
Subject: Computer Information Systems  
Master of Science, National University, Information Systems; Bachelor of Business Administration, National University, Business Administration

Phillips, Jacqueline - Lead Instructor  
Campus: Lancaster  
Subject: Medical Assistant  
A.A.S., Charter College, Allied Health; Certificate, Metro Tech, Surgical Technology; Certificate, Maric College, Medical Assisting

Pine, Dwayne – Full Time Instructor  
Campus: Anchorage, Billings, Canyon Country, Pasco, Vancouver, Yakima  
Subject: Medical Assistant  
A.A., Kings University, Christian Ministries; Certificate, Clarita Career College, Medical Assistant

Pond, Suzanne – Adjunct Instructor  
Campus: Oxnard  
Subject: Veterinary Assistant  
B.S., California State University, Northridge, Biology

Price, Cathy - Adjunct Instructor  
Campus: Oxnard  
Subject: Dental Assistant

Pustlynik, Nina - Adjunct Instructor  
Campus: Anchorage, Lancaster  
Subject: Medical Assistant, Medical Office Administrative Assistant  
M.B.A., University of Phoenix, Health Care Management; D.H.A., University of Phoenix, Health Administration
Ramirez, Daviette - Full-Time Instructor
Campus: Billings
Subject: Medical Assistant
Diploma, Trinity College, Medical Assistant

Rich, Jessica - Full Time Instructor
Campus: Fife
Subject: Medical Assistant
Diploma, Altierus Career College, Medical Assisting

Riley, Angelina - Adjunct Instructor
Campus: Lancaster
Subject: Medical Assistant
Certificate, Charter College, Medical Assistant

Robinette, LaVonda - Adjunct Instructor
Campus: Anchorage, Billings, Canyon Country, East Wenatchee, Farmington, Fife, Lacey, Lancaster, Missoula, Oxnard, Pasco, Vancouver, Wasilla, Yakima
Subject: Student Success
PhD, University of Toledo, Higher Education; M.A., Eastern Michigan University, Educational Leadership; B.S., Eastern Michigan University, Geography

Rogers, Bill - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Computer Information Systems, Information Technology
Master of Business Admin, Upper Iowa University, Quality Management Emphasis; Bachelor of Science, Purdue University Global, Management; Certificate, Purdue University Global, MS Network Engineer

Rogers, Kimberly – Program Supervisor
Campus: Anchorage, Lancaster, Vancouver
Subject: Allied Health, Health Care Administration, Medical Office Administrative Assistant, Online Health
M.B.A., Colorado Technical University, Health Care Management; M.B.A., Colorado Technical University, Human Resource Management; B.S., Grand Valley State University, Liberal Studies; A.A., Grand Rapids Community College, Nursing

Rollins-Hatcher, Mia - Adjunct Instructor
Campus: Farmington
Subject: Medical Assistant
B.S., Western Kentucky University, Health

Rowe, Jerri - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Allied Health
M.B.A., Western Government University, Healthcare Management; M.A., Trinity International University, Bioethics; B.S., City University of New York, Biology

Rowley, Matthew - Adjunct Instructor
Campus: Pasco
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration
Certificate, Charter College, Heating, Ventilation, Air Conditioning, and Refrigeration

Schellenberger, Tony - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Psy.D., Nova Southeastern University, Clinical Psychology; M.S., Nova Southeastern University, Clinical Psychology; B.A., Indiana University Southeast, Psychology

Schmitz, Darin - Full Time Student Success Instructor
Campus: Lacey, Vancouver
Subject: Student Success
M.S., University of Kansas, Education; B.S., University of Kansas, Education

Schroeder, Edgar – Adjunct Instructor
Campus: Fife, Lacey
Subject: Student Success
M.S., University of Detroit Mercy, Business Administration; B.S., Central Michigan University, Business Administration

Sharbono, Angela - Full Time Instructor
Campus: Billings
Subject: Student Success
Master of Education, Montana State University, Interdisciplinary Studies; B.S., University of Oregon, Independent Studies

Sherrod, Joi - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Allied Health, Medical Assistant, Medical Office Administrative Assistant
M.P.H., University of Kentucky-Lexington, Public Health; B.S., University of Kentucky-Lexington, Psychology

Shinaberry, Brittainy - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Allied Health
M.H.A., Ohio University, Health Administration; B.S., Ohio University, Health Services Administration; A.A.S., Ohio University, Medical Assisting Technology

Shore, Jeffrey - Lead Instructor
Campus: Lacey
Subject: Heating, Ventilation, Air Conditioning, and Refrigeration
Diploma, Basic Institute of Technology, Air Conditioning, Refrigeration, Heating
Solie, Lisa - Adjunct Instructor
Campus: Lacey
Subject: Pharmacy Technician

Stafford, Vanessa - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Allied Health
M.B.A., American InterContinental University, Business Administration; B.B.A., South University, Business Administration; Associate of Applied Science, Stark State College, Medical Assisting

Starr, Theresa - Adjunct Instructor
Campus: Oxnard
Subject: Medical Assistant

Steckline, Heidi - Lead Instructor
Campus: Pasco
Subject: Dental Assisting
Certificate, Yakima Valley Community College, Dental Assisting; A.A.S., Columbia Basin College

Steele, Robert – Adjunct Instructor
Campus: Vancouver
Subject: Business Administration, Business Office Administration
M.S., Golden Gate University, Taxation; B.A., University of California-Santa Barbara, Business and Economics

Stewart, David - Full Time Student Success Instructor
Campus: Fife, Vancouver
Subject: Student Success
Ph.D., University of California-Berkeley, Anthropology; M.B.A., City University of Seattle, Business; B.A., University of Washington-Seattle, Anthropology

Stewart, Tanya – Full Time Instructor
Campus: Vancouver
Subject: Dental Assisting

Stull, Julie - Adjunct Instructor
Campus: Vancouver
Subject: Dental Assistant

Sunga, Paul – Lead Instructor
Campus: Fife
Subject: Medical Assistant
Diploma, Everest College, Medical Assisting

Swanberg, Lori - Full Time Instructor
Campus: Yakima
Subject: Medical Assistant
Certificate, Yakima Valley Community College, Medical Assistant; Certificate, Yakima Valley Community College, Medical Terminology

Swedell, Amy - Adjunct Instructor

Thayer, John – Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Ph.D., Florida International University, Community College Teaching; Ed.S., Nova University, Math; M.S., Florida International University, Math Education; B.S., Illinois State University, Speech; A.A., Sauk Valley Community College, Liberal Arts

Tibbetts, Donna – Adjunct Instructor
Campus: Fife
Subject: Pharmacy Technician
M.B.A., American InterContinental University, Business Administration; B.B.A., American InterContinental University, Business Administration; A.A.B.A.C.P., American InterContinental University, Business Administration; Diploma, Bryman College, Pharmacy Technician

Tillman, Jakay - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Business Administration, Business Office Administration
M.S., Nova Southeastern University, Employment Law; B.S., Kansas State University, Human Resources Management

Tingle, Kayla - Adjunct Instructor
Campus: Billings
Subject: Medical Assistant
A.A.S., Kaplan University, Medical Assisting

Todd, Barrie - Adjunct Instructor
Campus: Oxnard
Subject: Veterinary Assistant
B.S., University of California, Davis, Biological Sciences

Toso, Ashley - Adjunct Instructor
Campus: Fife
Subject: Dental Assistant
Certificate, Clover Park Technical College, Dental Assistant

Ueltschi, Megan - Adjunct Instructor
Campus: Oxnard
Subject: Dental Assistant
Vaja, Christina - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Business Administration, Business Office Administration
MBA, Charter College, Business Administration; B.A., University of California, Davis, International Relations

VanderPal, Geoffrey - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
D.B.A, Nova Southeastern University, Finance; M.B.A, Webster University, Business Administration; B.S.B.A, Columbia College, Finance, Marketing, and Management

Villella, Jamie - Full Time Instructor
Campus: Lancaster
Subject: Dental Assisting
Diploma, Clarita Career College, Dental Assistant

Votta, Kimmarie - Adjunct Instructor
Campus: Anchorage
Subject: General Education
M.S., Plymouth State University, Environmental Science and Policy; B.S., Granite State College, Environmental Studies and Communication

Walsh, Anne - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: General Education
Master Science Education, Lehman College, Mathematics; Bachelor of Science, St. John’s University, Marketing

Wanous, Stacey – Lead Instructor
Campus: Vancouver
Subject: Veterinary Assistant
Subject: Veterinary Assistant
Diploma, Ashworth College, Veterinary Assisting

Weaver, Shirlene - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Business Administration, General Education
B.S., Barry University, Student Education

Weltman, Laura - Adjunct Instructor
Campus: Canyon Country
Subject: Student Success
J.D., San Fernando Valley College of Law; Master’s, University of Southern California, Public Administration; B.A., University of California Santa Barbara, Law & Society

Wessling, Warren - Adjunct Instructor
Campus: Lacey
Subject: Student Success
M.P.A., Evergreen State College, Public Administration; B.A., Virginia Military Institute, Psychology

White, Jennalee – Adjunct Instructor
Campus: Billings
Subject: Medical Assistant

Williams, Brandon - Full Time Student Success Instructor
Campus: Anchorage
Subject: Student Success
M.A., Ashford University, Organizational Management; B.A., San Diego State University, Communication

Wilson, Sonja - Adjunct Instructor
Campus: Vancouver
Subject: Business Administration, Business Office Administration
M.A., John Hopkins University, Applied Economics; M.A., Georgia State University, Taxation; B.S., University of South Carolina, Education; B.S., University of South Carolina, Business Administration

Woods, Sandra – Full Time Nursing Instructor
Campus: Anchorage
Subject: Nursing
M.S., University of Alaska, Health Care Administration: Nursing Science

Worby, Ryan - Lead Instructor – Shop Manager
Campus: Anchorage
Subject: Welding
Certificate, Charter College, Welding

Wortman, Sandra - Adjunct Instructor
Campus: Anchorage
Subject: General Education, Student Success
M.A., California Lutheran University, Curriculum & Instruction; B.A., University of California-Santa Barbara, Economics-Mathematics

Wright, Angela - Adjunct Instructor
Campus: Anchorage, Vancouver
Subject: Allied Health
M.B.A., Colorado Technical University, Business Administration; B.S., University of Phoenix, Health Care Science

Zimmerman, Roger - Adjunct Instructor
Campus: Vancouver
Subject: Student Success
Master of Education, Western Governors University, Instructional Design; B.A., Biola College, Communication; A.A.S., Clark College, Computer Network Administration

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TUITION AND FEES

EFFECTIVE: 06/28/2019
Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. Although Charter College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

Freshmen have successfully completed less than thirty-six (36) quarter credit hours. Sophomores have successfully completed at least thirty-six (36) quarter credit hours, but fewer than ninety (90) quarter credit hours. Juniors are those students who have successfully completed at least ninety (90) quarter credit hours. Seniors have successfully completed at least one hundred thirty-six (136) quarter credit hours.

ALASKA

CERTIFICATE PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>Quarter Credits</th>
<th>Homework Hours</th>
<th>Contact Hours</th>
<th>Tuition</th>
<th>Books, Supplies &amp; Fees</th>
<th>Institutional Total</th>
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<tbody>
<tr>
<td>Business Office Administration</td>
<td>72</td>
<td>950</td>
<td>760</td>
<td>$23,760</td>
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<tr>
<td>Heating, Ventilation, Air Conditioning and Refrigeration</td>
<td>72</td>
<td>1,045</td>
<td>835</td>
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<tr>
<td>Medical Assistant</td>
<td>70</td>
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<td>(Anchorage and Wasilla Campuses Blended)</td>
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<tr>
<td>Medical Office Administrative Assistant</td>
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<tr>
<td>Welding</td>
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ASSOCIATE OF APPLIED SCIENCE PROGRAMS

<table>
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<tr>
<th>Program</th>
<th>Quarter Credits</th>
<th>Homework Hours</th>
<th>Contact Hours</th>
<th>Tuition</th>
<th>Books, Supplies &amp; Fees</th>
<th>Institutional Total</th>
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<tr>
<td>Allied Health*</td>
<td>90</td>
<td>500</td>
<td>380</td>
<td>$13,500</td>
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<tr>
<td>Business Administration*</td>
<td>90</td>
<td>500</td>
<td>380</td>
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<td>Computer Networking Systems</td>
<td>108</td>
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<td>Medical Assistant</td>
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<td>Nursing</td>
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### BACHELOR OF SCIENCE PROGRAMS

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<th>Program</th>
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<th>Contact Hours</th>
<th>Tuition</th>
<th>Books, Supplies &amp; Fees</th>
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<td>915</td>
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<tr>
<td>Computer Information Systems</td>
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<tr>
<td>Health Care Administration*</td>
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</table>

*The costs in the table are not those for the number of quarter credits listed. Students enrolled in this program will earn the total quarter credits and clock hours through a combination of transfer quarter credit and campus course work. The number of quarter credits shown indicates the number of quarter credits a student will graduate from the program should the student be accepted to the program.

### CALIFORNIA

#### CERTIFICATE PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>Credit Hours</th>
<th>Total Charges for the Current Period of Attendance</th>
<th>Estimated Total Charges for the Entire Educational Program</th>
<th>Recovery Fund*</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Total</th>
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<tbody>
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<td>Dental Assisting</td>
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<td>Heating, Ventilation, Air Conditioning and Refrigeration</td>
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<td>(Lancaster Campus Blended)</td>
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<td>Medical Assistant</td>
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<tr>
<td>Veterinary Assistant</td>
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### ASSOCIATE OF APPLIED SCIENCE PROGRAMS

<table>
<thead>
<tr>
<th>Program</th>
<th>Credit Hours</th>
<th>Total Charges for the Current Period of Attendance</th>
<th>Estimated Total Charges for the Entire Educational Program</th>
<th>Recovery Fund*</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Total</th>
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<tr>
<td>Aviation: Concentration in Fixed Wing</td>
<td>116.5</td>
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<td>$80,000</td>
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<td>$0</td>
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<tr>
<td>(Domestic Students Only)**</td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>(Oxnard Campus Blended)</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Aviation: Concentration in Rotor</td>
<td>114.5</td>
<td>$15,075</td>
<td>$95,964</td>
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<td>$0</td>
<td>$0</td>
<td>$95,964</td>
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<tr>
<td>(Domestic Students Only)**</td>
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</tr>
<tr>
<td>(Oxnard Campus Blended)</td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Commercial Aviation: Concentration in Fixed Wing</td>
<td>110.5</td>
<td>$13,050</td>
<td>$69,190</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$69,190</td>
</tr>
<tr>
<td>(Domestic Students Only)**</td>
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<tr>
<td>(Oxnard Campus Blended)</td>
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<td></td>
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<tr>
<td>Commercial Aviation: Concentration in Rotor</td>
<td>109.0</td>
<td>$13,850</td>
<td>$82,578</td>
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<td>(Domestic Students Only)**</td>
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<td>(Oxnard Campus Blended)</td>
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</tr>
</tbody>
</table>
### Bachelor of Science Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Credit Hours</th>
<th>Total Charges for the Current Period of Attendance</th>
<th>Estimated Total Charges for the Entire Educational Program</th>
<th>Recovery Fund*</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aviation: Concentration in Fixed Wing</td>
<td>191.5</td>
<td>$13,050</td>
<td>$104,300</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$104,300</td>
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<tr>
<td>(Domestic Students Only)**</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>(Oxnard Campus Blended)</td>
<td></td>
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</tr>
<tr>
<td>Aviation: Concentration in Rotor</td>
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<td>$15,075</td>
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<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$120,264</td>
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<tr>
<td>(Domestic Students Only)**</td>
<td></td>
<td></td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>(Oxnard Campus Blended)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aeronautics: Concentration in Fixed Wing</td>
<td>191.5</td>
<td>$13,050</td>
<td>$93,490</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$93,490</td>
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<tr>
<td>(Domestic Students Only)**</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Oxnard Campus Blended)</td>
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<td></td>
</tr>
<tr>
<td>Aeronautics: Concentration in Rotor</td>
<td>190.0</td>
<td>$13,850</td>
<td>$106,878</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
<td>$106,878</td>
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<tr>
<td>(Domestic Students Only)**</td>
<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(Oxnard Campus Blended)</td>
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<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>

*The Student Tuition Recovery Fund Assessment is non-refundable.

### Aviation Programs

**Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program.

#### Montana

<table>
<thead>
<tr>
<th>Certificate Programs</th>
<th>Program</th>
<th>Credit Hours</th>
<th>Tuition</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Assistant</td>
<td>(Billings and Missoula Campuses Blended)</td>
<td>70.0</td>
<td>$23,100</td>
<td>$0</td>
<td>$0</td>
<td>$23,100</td>
</tr>
</tbody>
</table>

### New Mexico

<table>
<thead>
<tr>
<th>Certificate Programs</th>
<th>Program</th>
<th>Credit Hours</th>
<th>Tuition</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Assistant</td>
<td>(Farmington Campus Blended)</td>
<td>70.0</td>
<td>$23,100</td>
<td>$0</td>
<td>$0</td>
<td>$23,100</td>
</tr>
</tbody>
</table>
### Certificate Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Quarter Credits</th>
<th>Contact Hours</th>
<th>Tuition</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Institutional Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Office Administration (Vancouver Campus Blended)</td>
<td>72.0</td>
<td>760</td>
<td>$23,760</td>
<td>$0</td>
<td>$0</td>
<td>$23,760</td>
</tr>
<tr>
<td>Business Office Administration (Vancouver Campus Online)</td>
<td>72.0</td>
<td>760</td>
<td>$23,760</td>
<td>$0</td>
<td>$0</td>
<td>$23,760</td>
</tr>
<tr>
<td>Computer Technician (Vancouver Campus Online)</td>
<td>72.0</td>
<td>860</td>
<td>$21,672</td>
<td>$0</td>
<td>$0</td>
<td>$21,672</td>
</tr>
<tr>
<td>Dental Assisting (Fife, Pasco, and Vancouver Campuses Blended)</td>
<td>69.0</td>
<td>915</td>
<td>$23,184</td>
<td>$0</td>
<td>$0</td>
<td>$23,184</td>
</tr>
<tr>
<td>Heating, Ventilation, Air Conditioning and Refrigeration (Lacey, Pasco, Vancouver, and Yakima Campuses Blended)</td>
<td>72.0</td>
<td>835</td>
<td>$24,480</td>
<td>$0</td>
<td>$0</td>
<td>$24,480</td>
</tr>
<tr>
<td>Medical Assistant (East Wenatchee, Fife, Lacey, Pasco, Vancouver, and Yakima Campus Blended)</td>
<td>70.0</td>
<td>905</td>
<td>$23,100</td>
<td>$0</td>
<td>$0</td>
<td>$23,100</td>
</tr>
<tr>
<td>Medical Office Administrative Assistant (Vancouver Campus Online)</td>
<td>73.0</td>
<td>775</td>
<td>$24,090</td>
<td>$0</td>
<td>$0</td>
<td>$24,090</td>
</tr>
<tr>
<td>Pharmacy Technician (Fife, Lacey, and Vancouver Campuses Blended)</td>
<td>70.0</td>
<td>890</td>
<td>$23,100</td>
<td>$0</td>
<td>$0</td>
<td>$23,100</td>
</tr>
<tr>
<td>Veterinary Assistant (Vancouver Campus Blended)</td>
<td>69.0</td>
<td>920</td>
<td>$23,115</td>
<td>$0</td>
<td>$0</td>
<td>$23,115</td>
</tr>
<tr>
<td>Welding (Vancouver Campus Blended)</td>
<td>72.0</td>
<td>835</td>
<td>$26,712</td>
<td>$0</td>
<td>$0</td>
<td>$26,712</td>
</tr>
</tbody>
</table>

### Associate of Applied Science Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Quarter Credits</th>
<th>Contact Hours</th>
<th>Tuition</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Institutional Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Health (Vancouver Campus Online)</td>
<td>90.0</td>
<td>380</td>
<td>$13,500</td>
<td>$0</td>
<td>$0</td>
<td>$13,500</td>
</tr>
<tr>
<td>Applied Technology (Vancouver Campus Online)</td>
<td>90.0</td>
<td>385</td>
<td>$13,500</td>
<td>$0</td>
<td>$0</td>
<td>$13,500</td>
</tr>
<tr>
<td>Commercial Aviation: Concentration in Fixed Wing (Domestic Students Only) ** (Vancouver Campus Blended)</td>
<td>110.5</td>
<td>1230</td>
<td>$69,190</td>
<td>$0</td>
<td>$0</td>
<td>$69,190</td>
</tr>
<tr>
<td>Business Administration (Vancouver Campus Online)</td>
<td>90.0</td>
<td>380</td>
<td>$13,500</td>
<td>$0</td>
<td>$0</td>
<td>$13,500</td>
</tr>
<tr>
<td>Computer Networking Systems (Vancouver Campus Online)</td>
<td>108.0</td>
<td>1,265</td>
<td>$41,364</td>
<td>$0</td>
<td>$0</td>
<td>$41,364</td>
</tr>
<tr>
<td>Medical Assistant (Vancouver Campus Blended)</td>
<td>90.0</td>
<td>600</td>
<td>$20,250</td>
<td>$0</td>
<td>$0</td>
<td>$20,250</td>
</tr>
</tbody>
</table>

### Bachelor of Science Programs

<table>
<thead>
<tr>
<th>Program</th>
<th>Quarter Credits</th>
<th>Contact Hours</th>
<th>Tuition</th>
<th>Books &amp; Supplies</th>
<th>Fees</th>
<th>Institutional Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aviation: Concentration in Fixed Wing (Domestic Students Only)** (Vancouver Campus Online)</td>
<td>197.5</td>
<td>2135</td>
<td>$104,300</td>
<td>$0</td>
<td>$0</td>
<td>$104,300</td>
</tr>
<tr>
<td>Business Administration (Vancouver Campus Online)</td>
<td>180.0</td>
<td>915</td>
<td>$41,400</td>
<td>$0</td>
<td>$0</td>
<td>$41,400</td>
</tr>
<tr>
<td>Computer Information Systems (Available at Vancouver Campus Only)</td>
<td>180.0</td>
<td>2,025</td>
<td>$62,100</td>
<td>$0</td>
<td>$0</td>
<td>$62,100</td>
</tr>
<tr>
<td>Health Care Administration (Vancouver Campus Online)</td>
<td>196.5</td>
<td>1,100</td>
<td>$39,405</td>
<td>$0</td>
<td>$0</td>
<td>$39,405</td>
</tr>
</tbody>
</table>
**Aviation Programs**

**Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program.**

**Domestic Students**

<table>
<thead>
<tr>
<th>Tuition Billing by Quarter Credit Hour</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courses delivered online by the College and Ground School delivered by the Flight Partner</td>
</tr>
<tr>
<td>Fixed Wing Flight Lab courses delivered by the Flight Partner</td>
</tr>
<tr>
<td>Rotor Flight Lab courses delivered by the Flight Partner</td>
</tr>
</tbody>
</table>

**OTHER COSTS**

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Credit Earned by Proficiency* (per course)</td>
<td>$100</td>
</tr>
<tr>
<td>Duplicate Certificate Fee</td>
<td>$50</td>
</tr>
<tr>
<td>Official Transcript Fee</td>
<td>$7</td>
</tr>
<tr>
<td>Administration fee**</td>
<td>$75</td>
</tr>
<tr>
<td>NCCT Exam Fee (2nd or 3rd attempt, fee is per attempt)</td>
<td>$90</td>
</tr>
<tr>
<td>Duplicate CPR card</td>
<td>$7</td>
</tr>
<tr>
<td>Lost Dosimeter Replacement Fee</td>
<td>$25</td>
</tr>
<tr>
<td>Nursing entrance exam - TEAS</td>
<td>$100</td>
</tr>
<tr>
<td>Nursing Honor Society - Alpha Delta NU-Delta Tau Membership Fee</td>
<td>$15</td>
</tr>
<tr>
<td>NCLEX-RN Exam Fee (2nd and after; fee is per attempt)</td>
<td>$275</td>
</tr>
<tr>
<td>Scrubs</td>
<td>Noted below</td>
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</table>

*Non-refundable; this charge is per attempt.

**This fee is assessed when a student officially withdraws or is involuntarily withdrawn or dismissed. See the Withdrawal or Dismissal section.**

**OTHER COSTS – UNIFORMS**

<table>
<thead>
<tr>
<th>Item</th>
<th>XS-2XL</th>
<th>3XL+</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Embroidered Top</td>
<td>$10</td>
<td>$12</td>
<td>N/A</td>
</tr>
<tr>
<td>Women’s Pants</td>
<td>$10</td>
<td>$12</td>
<td>N/A</td>
</tr>
<tr>
<td>Unisex Pants</td>
<td>$9</td>
<td>$11</td>
<td>N/A</td>
</tr>
<tr>
<td>HVAC Short Sleeve Shirt</td>
<td>N/A</td>
<td>N/A</td>
<td>$21</td>
</tr>
<tr>
<td>Welding Long Sleeve Shirt</td>
<td>N/A</td>
<td>N/A</td>
<td>$25</td>
</tr>
</tbody>
</table>
STUDENT OUTCOMES

ABHES REPORTING PERIOD 07/01/2017 – 06/30/2018
Listed below is the placement information for each of the programs reported to the campus’ accreditation body on an annual basis. The below information is representative of students that completed their program between July 1, 2017 and June 30, 2018.

ANCHORAGE

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Credential Awarded</th>
<th>Number of Grads</th>
<th>Number Placed in Field</th>
<th>Number Placed in Related Field</th>
<th>Number Not Placed or Placed Out of Field</th>
<th>Unavailable</th>
<th>Placement Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allied Health</td>
<td>Associate of Applied Science</td>
<td>19</td>
<td>1</td>
<td>11</td>
<td>5</td>
<td>2</td>
<td>71%</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Bachelor of Science</td>
<td>6</td>
<td>0</td>
<td>5</td>
<td>1</td>
<td>0</td>
<td>83%</td>
</tr>
<tr>
<td>Business Administration</td>
<td>Associate of Applied Science</td>
<td>10</td>
<td>0</td>
<td>4</td>
<td>4</td>
<td>2</td>
<td>50%</td>
</tr>
<tr>
<td>Business Office Administration</td>
<td>Certificate</td>
<td>18</td>
<td>3</td>
<td>6</td>
<td>3</td>
<td>6</td>
<td>75%</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td>Bachelor of Science</td>
<td>8</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>63%</td>
</tr>
<tr>
<td>Computer Networking Systems</td>
<td>Associate of Applied Science</td>
<td>3</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>0</td>
<td>67%</td>
</tr>
<tr>
<td>Health Care Administration</td>
<td>Bachelor of Science</td>
<td>3</td>
<td>0</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>50%</td>
</tr>
<tr>
<td>Heating, Ventilation, Air Conditioning, and Refrigeration</td>
<td>Certificate</td>
<td>36</td>
<td>12</td>
<td>9</td>
<td>12</td>
<td>3</td>
<td>64%</td>
</tr>
<tr>
<td>Medical Assistant</td>
<td>Certificate</td>
<td>33</td>
<td>21</td>
<td>1</td>
<td>9</td>
<td>2</td>
<td>71%</td>
</tr>
<tr>
<td>Medical Office Administrative Assistant</td>
<td>Certificate</td>
<td>17</td>
<td>5</td>
<td>5</td>
<td>4</td>
<td>3</td>
<td>71%</td>
</tr>
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<td>Nursing</td>
<td>Associate of Applied Science</td>
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<td>33</td>
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<td>14</td>
<td>0</td>
<td>70%</td>
</tr>
<tr>
<td>Welding</td>
<td>Certificate</td>
<td>25</td>
<td>8</td>
<td>5</td>
<td>8</td>
<td>4</td>
<td>62%</td>
</tr>
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</table>

WASILLA

<table>
<thead>
<tr>
<th>Program Name</th>
<th>Credential Awarded</th>
<th>Number of Grads</th>
<th>Number Placed in Field</th>
<th>Number Placed in Related Field</th>
<th>Number Not Placed or Placed Out of Field</th>
<th>Unavailable</th>
<th>Placement Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Medical Assistant</td>
<td>Certificate</td>
<td>41</td>
<td>24</td>
<td>1</td>
<td>10</td>
<td>671%</td>
<td>71%</td>
</tr>
</tbody>
</table>