

Charter College COVID-19 Plan
Revised 11/01/2021

Charter College Locations in Wasilla Alaska, and the State of Montana will operate under the following safety precautions in place.

- Those who are fully vaccinated can gather indoors with other fully vaccinated people without wearing a mask or staying 6 feet apart. Masks will still be required while practicing procedures on other people in the Medical Assistant program.
 - You are considered fully vaccinated 2 weeks after a second dose in a 2-dose series such as the Pfizer or Moderna vaccine or 2 weeks after a single-dose vaccine such as the Johnson and Johnson vaccine.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school; See the next bullet point for clearance details. The following are considered to be COVID-19 symptoms.
 - Cough
 - Shortness of breath or difficulty breathing.
 - Temperature at or above 100 degrees Fahrenheit
 - Fever
 - Chills
 - Muscle or body aches
 - Headache
 - Sore throat
 - New loss of taste or smell
 - Fatigue
 - Congestion Runny Nose
 - Nausea or Vomiting
 - Diarrhea
 - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, staff and faculty with COVID-19 symptoms are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus. Those with symptoms will be asked to either:
 - Obtain a physician's note to return **or**
 - Get tested for COVID and
 - with a negative test be 24 hours fever free, without the use of fever-reducing medications before returning.
 - With a positive test continue quarantine for 10 days from the onset of symptoms and clearance to return.

- Students, staff and faculty who have potentially been exposed to the virus are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
 - Those with symptoms will follow the above outlined process.
 - Those without symptoms will be asked to follow the current CDC guidelines for those who are vaccinated or unvaccinated:
 - Without Symptoms and Vaccinated
 - Obtain a physicians note to return or
 - Continue working while wearing a mask for 14 days or until a negative test result.
 - Wait 5 days after their last exposure and
 - Get tested for Covid
 - Without Symptoms and Unvaccinated
 - Obtain a physicians note to return or
 - Quarantine at home and
 - Wait 5 days after their last exposure and
 - Get tested for Covid
- Students, staff and faculty who have been tested for COVID for any reason, must notify the Charter College and receive clearance to return. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Staff, faculty, or students who fail to comply with any of the above will be sent home.

The Charter College Anchorage Alaska Location will operate with the following safety precautions in place.

- All persons are required to wear face masks in accordance with that State and local guidelines, covering the nose and mouth while on campus.
 - The student, staff, or faculty are strongly encouraged to bring their own mask. Charter College cannot guarantee the ability to provide masks for you.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- Appropriate social distancing will be kept at all times while on campus except as noted for lab. Students may perform lab activities where strict physical distancing is not feasible; during lab activities, appropriate PPE will be utilized. Appropriate PPE, such as gloves, safety glasses or face shields, will be worn during lab skills practice.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school; See the next bullet point for clearance details. The following are considered to be COVID-19 symptoms.
 - Cough
 - Shortness of breath or difficulty breathing.
 - Temperature at or above 100 degrees Fahrenheit
 - Fever

- Chills
- Muscle or body aches
- Headache
- Sore throat
- New loss of taste or smell
- Fatigue
- Congestion Runny Nose
- Nausea or Vomiting
- Diarrhea
- Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, staff and faculty with COVID-19 symptoms are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus. Those with symptoms will be asked to either:
 - Obtain a physicians note to return **or**
 - Get tested for COVID and
 - with a negative test be 24 hours fever free, without the use of fever-reducing medications before returning.
 - With a positive test continue quarantine for 10 days from the onset of symptoms and clearance to return.
- Students, staff and faculty who have potentially been exposed to the virus are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
 - Those with symptoms will follow the above outlined process.
 - Those without symptoms will be asked to follow the current CDC guidelines for those who are vaccinated or unvaccinated:
 - Without Symptoms and Vaccinated
 - Obtain a physicians note to return or
 - Continue working while wearing a mask for 14 days or until a negative test result.
 - Wait 5 days after their last exposure and
 - Get tested for Covid
 - Without Symptoms and Unvaccinated
 - Obtain a physicians note to return or
 - Quarantine at home and
 - Wait 5 days after their last exposure and
 - Get tested for Covid
- Students, staff and faculty who have been tested for COVID for any reason, must notify the Charter College and receive clearance to return. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Staff, faculty, or students who fail to comply with any of the above will be sent home.
- In the AAS Nursing program, students and faculty who are scheduled for Clinical hours are required to be fully vaccinated for COVID-19.
 - Students scheduled for externship are required to be fully vaccinated and provide proof of vaccination, including the two-week waiting period, no later than the first day of the

externship module. All students must provide proof of vaccination prior to the start of the clinical term.

- The College cannot guarantee a partner site will allow unvaccinated students to complete externship hours; therefore, students who decide to abstain from the COVID-19 vaccination will be withdrawn from the College prior to externship. Students who abstain from the vaccine are not eligible for the Leave of Absence-COVID-19 (LOACOV19) or Extern Leave of Absence-COVID-19 (EXINCCOV).
- Faculty who are scheduled for Clinical hours are required to provide proof of be fully vaccinated for COVID-19.

Charter College Locations in the State of California will operate with the following safety precautions in place.

- All persons are required to wear face masks in accordance with that State and local guidelines, covering the nose and mouth while on campus.
 - The student, staff, or faculty are strongly encouraged to bring their own mask. Charter College cannot guarantee the ability to provide masks for you.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- Appropriate social distancing will be kept at all times while on campus except as noted for lab. Students may perform lab activities where strict physical distancing is not feasible; during lab activities, appropriate PPE will be utilized. Appropriate PPE, such as gloves, safety glasses or face shields, will be worn during lab skills practice.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school; See the next bullet point for clearance details. The following are considered to be COVID-19 symptoms.
 - Cough
 - Shortness of breath or difficulty breathing.
 - Temperature at or above 100 degrees Fahrenheit
 - Fever
 - Chills
 - Muscle or body aches
 - Headache
 - Sore throat
 - New loss of taste or smell
 - Fatigue
 - Congestion Runny Nose
 - Nausea or Vomiting
 - Diarrhea
 - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, staff and faculty with COVID-19 symptoms are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to

campus. Faculty and Staff notify Human Resources to be cleared to return to campus. Those with symptoms will be asked to either:

- Obtain a physicians note to return **or**
- Get tested for COVID and
 - with a negative test be 24 hours fever free, without the use of fever-reducing medications before returning.
 - With a positive test continue quarantine for 10 days from the onset of symptoms and clearance to return.
- Students, staff and faculty who have potentially been exposed to the virus are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
 - Those with symptoms will follow the above outlined process.
 - Those without symptoms will be asked to follow the current CDC guidelines for those who are vaccinated or unvaccinated:
 - Without Symptoms and Vaccinated
 - Obtain a physicians note to return or
 - Continue working while wearing a mask for 14 days or until a negative test result.
 - Wait 5 days after their last exposure and
 - Get tested for Covid
 - Without Symptoms and Unvaccinated
 - Obtain a physicians note to return or
 - Quarantine at home and
 - Wait 5 days after their last exposure and
 - Get tested for Covid
- Students, staff and faculty who have been tested for COVID for any reason, must notify the Charter College and receive clearance to return. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Staff, faculty, or students who fail to comply with any of the above will be sent home.
- In the Certificate level Dental Assisting, Medical Assistant, or Veterinary Assistant programs, students and faculty who are scheduled for Externship are required to be fully vaccinated for COVID-19.
 - Students scheduled for externship are required to be fully vaccinated and provide proof of vaccination, including the two-week waiting period, no later than the first day of the externship module. All students must provide proof of vaccination prior to the start of the **clinical** term.
 - The College cannot guarantee a partner site will allow unvaccinated students to complete externship hours; therefore, students who decide to abstain from the COVID-19 vaccination will be withdrawn from the College prior to externship. Students who abstain from the vaccine are not eligible for the Leave of Absence-COVID-19 (LOACOV19) or Extern Leave of Absence-COVID-19 (EXINCCOV).

Charter College Locations in the State of New Mexico will operate under the following safety precautions in place.

- All persons are required to wear face masks in accordance with that State's Department of Health guidelines, covering the nose and mouth while on campus.

- The student, staff, or faculty are strongly encouraged to bring their own mask. Charter College cannot guarantee the ability to provide masks for you.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- Appropriate social distancing will be kept at all times while on campus except as noted for lab. Students may perform lab activities where strict physical distancing is not feasible; during lab activities, appropriate PPE will be utilized. Appropriate PPE, such as gloves, safety glasses or face shields, will be worn during lab skills practice.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school; See the next bullet point for clearance details. The following are considered to be COVID-19 symptoms.
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 - Shortness of breath or difficulty breathing.
 - Temperature at or above 100 degrees Fahrenheit
 - Fever
 - Chills
 - Muscle or body aches
 - Headache
 - Sore throat
 - New loss of taste or smell
 - Fatigue
 - Congestion Runny Nose
 - Nausea or Vomiting
 - Diarrhea
 - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, staff and faculty with COVID-19 symptoms are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus. Those with symptoms will be asked to either:
 - Obtain a physicians note to return **or**
 - Get tested for COVID and
 - with a negative test be 24 hours fever free, without the use of fever-reducing medications before returning.
 - With a positive test continue quarantine for 10 days from the onset of symptoms and clearance to return.
- Students, staff and faculty who have potentially been exposed to the virus are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
 - Those with symptoms will follow the above outlined process.
 - Those without symptoms will be asked to follow the current CDC guidelines for those who are vaccinated or unvaccinated:

- Without Symptoms and Vaccinated
 - Obtain a physicians note to return or
 - Continue working while wearing a mask for 14 days or until a negative test result.
 - Wait 5 days after their last exposure and
 - Get tested for Covid
- Without Symptoms and Unvaccinated
 - Obtain a physicians note to return or
 - Quarantine at home and
 - Wait 5 days after their last exposure and
 - Get tested for Covid
- Students, staff and faculty who have been tested for COVID for any reason, must notify the Charter College and receive clearance to return. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Staff, faculty, or students who fail to comply with any of the above will be sent home.

Charter College Locations in the State of Washington will operate with the following safety precautions in place.

- All persons are required to wear face masks in accordance with that State’s Department of Health guidelines, covering the nose and mouth while on campus.
 - The student, staff, or faculty are strongly encouraged to bring their own mask. Charter College cannot guarantee the ability to provide masks for you.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
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 - Fatigue
 - Congestion Runny Nose

- Nausea or Vomiting
- Diarrhea
- Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, staff and faculty with COVID-19 symptoms are required to stay home until cleared to return to school. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus. Those with symptoms will be asked to either:
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- Students, staff and faculty who have been tested for COVID for any reason, must notify the Charter College and receive clearance to return. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Staff, faculty, or students who fail to comply with any of the above will be sent home.
- Students and Faculty in the Certificate level Dental Assisting, Medical Assistant, Pharmacy Technician, or Veterinary Assistant programs, who are scheduled for Externship are required to be fully vaccinated for COVID-19.
 - Students scheduled for externship are required to be fully vaccinated and provide proof of vaccination, including the two-week waiting period, no later than the first day of the externship module. All students must provide proof of vaccination prior to the start of the clinical term.
 - The College cannot guarantee a partner site will allow unvaccinated students to complete externship hours; therefore, students who decide to abstain from the COVID-19 vaccination will be withdrawn from the College prior to externship. Students who abstain

from the vaccine are not eligible for the Leave of Absence-COVID-19 (LOACOV1D) or Extern Leave of Absence-COVID-19 (EXINCCOV).