

**Charter College COVID-19 Reopening Plan for Alaska**  
**Revised 05/14/2020**

Beginning May 18, 2020, and in accordance with Governor Dunleavy's "[Reopen Alaska Responsibly](#)" Plan Charter College's campuses in Anchorage and Wasilla will partially reopen for some face-to-face instruction. This partial reopen will only affect the following programs:

- Associate of Applied Science in Nursing
- Certificate in Heating, Ventilation, Air Conditioning, and Refrigeration
- Certificate in Medical Assistant
- Certificate in Welding

Note, the following course within the programs listed above will maintain a 100% online delivery for the May 18, 2020 module/term.

- GE1105 Human Growth and Development
- GE1115 Sociology of the Family
- GE2410 Ethical Principles Across Societies
- HV1230 Refrigerants and Oils
- MA1120 Administrative Procedures
- MA1900 Medical Assistant Certification
- NU1015 Pharmacology for Nursing
- NU2305 Medical-Surgical Nursing II
- NU2605 Mental Health Nursing
- NU2705 Leadership and Management
- NU2800 NCLEX Review
- SC1900 Anatomy and Physiology II
- SS1001 Student Success Strategies
- WE1110 Welding Safety and Equipment

For the Module/Term that starts May 18<sup>th</sup>

- All lecture courses: students will continue to attend these courses via Skype for Business video conferencing.
- Lab/clinical sessions will be held in a face-to-face delivery for the following:
  - HV1220 Refrigeration Pipe, Duct and Flue Systems
  - MA1340 Specimen Collection and Analysis
  - NU1015C Pharmacology for Nursing Clinical
  - NU1015L Pharmacology for Nursing Lab
  - NU2305C Medical-Surgical Nursing II Clinical
  - NU2305L Medical-Surgical Nursing II Lab
  - NU2605C Mental Health Nursing Clinical
  - NU2705C Leadership and Management Clinical
- Courses from the March 9, 2020 module in which students received a COVID-19 Incomplete grade will be made-up at this time including:

- HV1240 Mid Temperature and Low Temperature Commercial Refrigeration Systems
- HV1630 Residential and Commercial AC and Heat Pumps
- MA1520 Pharmacology
- WE1310 Basic Welding
- WE1320 Cutting Procedures
- WE1540 Gas Tungsten Arc Welding

All other programs/courses not referenced above will remain open in a 100% online delivery.

During any face-to-face instruction on campus, the following conditions will be met to mitigate the risk to students and faculty:

- Temperature checks will be conducted prior to entering the campus
  - Anyone with a temperature of 100.4 or higher will not be allowed to enter the campus.
- A COVID-19 Supervisor has been assigned at every location to monitor the health of the employees and students and enforce the COVID-19 Safety plan; a Supervisor will be available anytime the campus is open.
- A mandatory COVID-10 Safety Training will be conducted in the beginning of each face-to-face class. The training will explain the protective measures in place.
- All students, staff, and faculty are required to wear face masks in accordance with Alaska Department of Health and Social Services guidelines, covering the nose and mouth while on campus or in shared spaces like hallways and bathrooms.
  - The student, staff, or faculty may provide their own mask otherwise the College will provide one.
  - Anchorage: In addition to the use of a mask while on campus, it must also be worn while in shared spaces of all building occupants, like community hallways and bathrooms.
- The College will disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces hourly.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus
- Social distancing of 6-feet will be kept at all times while on campus
- Appropriate PPE, such as gloves, safety glasses or face shields will be worn during lab skills practice
- Break schedules will be staggered to prevent busy common areas or “choke points”
- Entrance and exit points
  - Wasilla: the campus will clearly mark separate entrance and exit points
  - Anchorage: the campus will clearly mark one-way traffic to ensure social distancing when entering and exiting through the main entrance
- Maximum class sizes have been adjusted to ensure minimum 6-foot separation
  - Floors have been marked with tape to ensure proper distancing
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school by a qualified professional; in these instances, documentation must be provided indicating it is safe to return to campus. Individuals with these symptoms or combinations of symptoms must seek medical advice before arriving at campus:
  - Cough
  - Shortness of breath or difficulty breathing
  - Temperature at or above 100 degrees Fahrenheit

- Fever
  - Chills
  - Repeated shaking with chills
  - Muscle aches and/or pain
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Fatigue
  - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, faculty, and staff who have potentially been exposed to the virus should not come to campus until a 14-day symptom free quarantine has been completed. Students in this situation should contact their Student Academic Advisor immediately.
  - Students who are high-risk, or who have family members who are high-risk, may opt to be in a 100% online class or take a Leave of Absence – COVID-19 (LOACOVID), depending on the course and availability.
  - Anyone who is not a prospective student, member of the student body, faculty, staff, or delivering supplies to the campus will not be permitted to enter the premises. Anyone who is permitted to enter campus will be logged in.
  - Signage will be posted at the entry point and around the campus reminding staff, faculty and students of the safety requirements.
  - Staff, faculty, or students who fail to comply with any of the above will be sent home