

**Charter College COVID-19 Reopening Plan**  
**Revised 1/25/2021**

In accordance with all local, state, and federal guidelines Charter College's campuses at all locations will operate under the following COVID-19 conditions for the January 25th Module.

- The following blended classes will be offered with a 4.5-hour weekly lecture that will be conducted via Microsoft Teams video conferencing and will have **no** in person class time.
  - BA1115
  - BA2025
  - BA2720
  - HV1110
  - MED1115
  - MOA1130
  - SS1110
- The following blended classes will be offered with a 2-hour weekly lecture that will be conducted via Microsoft Teams video conferencing and will have **no** in person class time.
  - MA1900
  - PT1900
- The following blended class will be offered with a 5.5 -hour weekly lecture that will be conducted via Microsoft Teams video conferencing and will have **no** in person class time.
  - WE1210
- The following blended classes will be offered with a 2-hour weekly lecture that will be conducted via Microsoft Teams video conferencing and an in person 4.5- hour weekly lab session.
  - DA1210
  - DA1121
  - DA1310
  - HV1310
  - HV1410
  - MA1640
  
  - PT1110
  - PT1410
  - PT1430
  - VA1000
  - VA1150
  - VA1500
- The following classes will be offered with two in person 5.5-hour lab sessions per week.
  - WE1340
  - WE1350
  - WE1510
  - WE1520
- The following classes will be offered with one in person 4.5-hour lab sessions per week.
  - MA2110L
- Externships will take place in person at the assigned location.
- The Associate of Applied Science in Nursing program will hold all Nursing and Science Lab courses on campus. Nursing Clinical courses will be held in person at the assigned location or in the

campus Simulation lab. All Nursing, Science and General Education Lectures will be conducted online via Microsoft Teams.

### **Washington and Montana**

**During any face-to-face instruction on campus at schools located in Washington or Montana, the following conditions will be met to mitigate the risk to students and faculty:**

- Temperature checks will be conducted prior to entering the campus
  - Anyone with a temperature of 100.4 or higher will not be allowed to enter the campus.
- A COVID-19 Supervisor has been assigned at every location to monitor the health of the employees and students and enforce the COVID-19 Safety plan; a Supervisor will be available anytime the campus is open.
- A mandatory COVID-19 Safety Training will be conducted in the beginning of each face-to-face class. The training will explain the protective measures in place.
- All students, staff, and faculty are required to wear face masks in accordance with that State's Department of Health guidelines, covering the nose and mouth while on campus.
  - The student, staff, or faculty may provide their own mask otherwise the College will provide one.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- Social distancing of 6-feet will be kept at all times while on campus except as noted for lab. Students may perform lab activities where strict physical distancing is not feasible; during lab activities appropriate PPE, will be utilized. Appropriate PPE, such as gloves, safety glasses or face shields will be worn during lab skills practice.
- Break schedules will be staggered to prevent busy common areas or "choke points."
- Maximum class sizes have been adjusted to ensure minimum 6-foot separation.
  - Floors have been marked with tape to ensure proper distancing.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school by a qualified professional; in these instances, documentation must be provided indicating it is safe to return to campus. Individuals with these symptoms or combinations of symptoms must seek medical advice before arriving at campus:
  - Cough
  - Shortness of breath or difficulty breathing
  - Temperature at or above 100 degrees Fahrenheit
  - Fever
  - Chills
  - Muscle or body aches
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Fatigue
  - Congestion Runny Nose
  - Nausea or Vomiting
  - Diarrhea

- Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, faculty, and staff who have potentially been exposed to the virus should not come to campus until:
  - cleared by a physician and are 72 hours symptom free prior to returning or
  - test negative and are 72 hours symptom free prior to returning or
  - test positive, quarantine for 14 days and are 72 hours symptom free prior to returning.
- Students, Faculty or Staff who have been tested for COVID for any reason, must stay home until the results are available. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Students who are high-risk, or who have family members who are high-risk, request a Leave of Absence – COVID-19 (LOACOVID).
- Anyone who is not a prospective student, member of the student body, faculty, staff, or delivering supplies to the campus will not be permitted to enter the premises. Anyone who is permitted to enter campus will be logged in.
- Students are not allowed to consume food while on campus. Students are welcome to step outside to eat before or after class or while on a break.
- Staff, faculty, or students who fail to comply with any of the above will be sent home.

### **Alaska**

#### **During any face-to-face instruction on campus at schools located in Alaska, the following conditions will be met to mitigate the risk to students and faculty:**

- All students, staff, and faculty are required to wear face masks in accordance with the State's Department of Health and Social Services guidelines, covering the nose and mouth while on campus or in shared spaces like hallways and bathrooms.
  - The student, staff, or faculty may provide their own mask otherwise the College will provide one.
  - Anchorage: In addition to the use of a mask while on campus, it must also be worn while in shared spaces of all building occupants, like community hallways and bathrooms.
- The College will disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces frequently.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- Social distancing of 6-feet will be kept at all times while on campus except as noted for lab. Students may perform lab activities where strict physical distancing is not feasible; during lab activities appropriate PPE, will be utilized. Appropriate PPE, such as gloves, safety glasses or face shields will be worn during lab skills practice.
- Appropriate PPE, such as gloves, safety glasses or face shields will be worn during lab skills practice.
- Maximum class sizes have been adjusted to ensure no more than 15 people are in a classroom at time.
- Floors have been marked with tape to ensure proper distancing.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school by a qualified professional; in these instances, documentation must be

provided indicating it is safe to return to campus. Individuals with these symptoms or combinations of symptoms must seek medical advice before arriving at campus:

- Cough
  - Shortness of breath or difficulty breathing
  - Temperature at or above 100 degrees Fahrenheit
  - Fever
  - Chills
  - Muscle or body aches
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Fatigue
  - Congestion Runny Nose
  - Nausea or Vomiting
  - Diarrhea
  - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, faculty, and staff who have potentially been exposed to the virus should not come to campus until:
    - cleared by a physician and are 72 hours symptom free prior to returning or
    - test negative and are 72 hours symptom free prior to returning or
    - test positive, quarantine for 14 days and are 72 hours symptom free prior to returning.
  - Students, Faculty or Staff who have been tested for COVID for any reason, must stay home until the results are available. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
  - Students who are high-risk, or who have family members who are high-risk, request a Leave of Absence – COVID-19 (LOACOVID).
  - Signage will be posted at the entry point and around the campus reminding staff, faculty and students of the safety requirements.
  - Students are not allowed to consume food while on campus. Students are welcome to step outside to eat before or after class or while on a break.
  - Staff, faculty, or students who fail to comply with any of the above will be sent home.

### **California**

**During any face-to-face instruction on campus at schools located in California, the following conditions will be met to mitigate the risk to students and faculty:**

- Temperature checks will be conducted prior to entering the campus.
  - Anyone with a temperature of 100.4 or higher will not be allowed to enter the campus.
- A COVID-19 Supervisor has been assigned at every location to monitor the health of the employees and students and enforce the COVID-19 Safety plan; a Supervisor will be available anytime the campus is open.
- A mandatory COVID-19 Safety Training will be conducted in the beginning of each face-to-face class. The training will explain the protective measures in place.
- All students, staff, and faculty are required to wear face masks in accordance with that State's Department of Health guidelines, covering the nose and mouth while on campus.
  - The student, staff, or faculty may provide their own mask otherwise the College will provide one.

- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
- Hand sanitizer (60%+ ethanol or 70%+ isopropanol) will be available throughout the campus.
- Social distancing of 6-feet will be kept at all times while on campus except as noted for lab. Students may perform lab activities where strict physical distancing is not feasible; during lab activities appropriate PPE, will be utilized. Appropriate PPE, such as gloves, safety glasses or face shields will be worn during lab skills practice.
- Break schedules will be staggered to prevent busy common areas or “choke points.”
- Maximum class sizes have been adjusted to ensure minimum 6-foot separation.
  - Floors have been marked with tape to ensure proper distancing.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school by a qualified professional; in these instances, documentation must be provided indicating it is safe to return to campus. Individuals with these symptoms or combinations of symptoms must seek medical advice before arriving at campus:
  - Cough
  - Shortness of breath or difficulty breathing
  - Temperature at or above 100 degrees Fahrenheit
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  - Chills
  - Muscle or body aches
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Fatigue
  - Congestion Runny Nose
  - Nausea or Vomiting
  - Diarrhea
  - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC’s website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, faculty, and staff who have potentially been exposed to the virus should not come to campus until:
  - cleared by a physician and are 72 hours symptom free prior to returning or
  - test negative and are 72 hours symptom free prior to returning or
  - test positive, quarantine for 14 days and are 72 hours symptom free prior to returning.
- Students, Faculty or Staff who have been tested for COVID for any reason, must stay home until the results are available. Students notify your instructors and academic advisor to be cleared to return to campus. Faculty and Staff notify Human Resources to be cleared to return to campus.
- Students who are high-risk, or who have family members who are high-risk, request a Leave of Absence – COVID-19 (LOACOVID).
- Anyone who is not a prospective student, member of the student body, faculty, staff, or delivering supplies to the campus will not be permitted to enter the premises. Anyone who is permitted to enter campus will be logged in.
- Students are not allowed to consume food while on campus. Students are welcome to step outside to eat before or after class or while on a break.

- Staff, faculty, or students who fail to comply with any of the above will be sent home.

### New Mexico

#### During any face-to-face instruction on campus at schools located in New Mexico, the following conditions will be met to mitigate the risk to students and faculty:

- Individuals allowed on campus or in classrooms is reduced to no more than 25 percent of maximum occupancy at any given time.
- Temperature checks will be conducted prior to entering the campus.
  - Anyone with a temperature of 100.4 or higher will not be allowed to enter the campus.
- A COVID-19 Supervisor has been assigned at every location to monitor the health of the employees and students and enforce the COVID-19 Safety plan; a Supervisor will be available anytime the campus is open.
- A mandatory COVID-19 Safety Training will be conducted in the beginning of each face-to-face class. The training will explain the protective measures in place.
- All students, staff, and faculty are required to wear face masks in accordance with that State's Department of Health guidelines, covering the nose and mouth while on campus.
  - The student, staff, or faculty may provide their own mask otherwise the College will provide one.
- The College will frequently disinfect common touch surfaces such as door handles, desks, chairs, equipment, restrooms, and other common surfaces.
- The College encourages frequent handwashing for all students, staff, and faculty. The College requires handwashing at the beginning and end of instruction, before and after going to the bathroom, before and after eating, and after coughing, sneezing, or blowing their nose.
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- Break schedules will be staggered to prevent busy common areas or "choke points."
- Maximum class sizes have been adjusted to ensure minimum 6-foot separation.
  - Floors have been marked with tape to ensure proper distancing.
- All students, staff, and faculty with COVID-19 symptoms are required to stay home until cleared to return to school by a qualified professional; in these instances, documentation must be provided indicating it is safe to return to campus. Individuals with these symptoms or combinations of symptoms must seek medical advice before arriving at campus:
  - Cough
  - Shortness of breath or difficulty breathing
  - Temperature at or above 100 degrees Fahrenheit
  - Fever
  - Chills
  - Muscle or body aches
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Fatigue
  - Congestion Runny Nose

- Nausea or Vomiting
  - Diarrhea
  - Signs and symptoms of COVID-19 continue to evolve, please visit the CDC's website at <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>
- Students, faculty, and staff who have potentially been exposed to the virus should not come to campus until:
  - cleared by a physician and are 72 hours symptom free prior to returning or
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  - test positive, quarantine for 14 days and are 72 hours symptom free prior to returning.
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