



SENT VIA E-MAIL ONLY

January 15, 2016
(*Revised January 20, 2016)

Alison Roope
Associate Director of Compliance
Charter College Campus Care
Prospect Education LLC
750 Sandhill Road
Suite 100
Reno, NV 89521
acics@prospecteducation.com
alison.roope@prospecteducation.com

SUBJECT: Approval of Learning Site Application
00035142 Charter College - Vancouver, Vancouver, WA (**Main Campus**)

Dear Ms. Roope:

This letter will acknowledge receipt of notification from you that your institution will begin utilizing facilities at the following location under the managing campus listed above:

Charter College
*1595 Grand Avenue
Suite 230
Billings, MT 59102
ACICS ID: 00274516

Based on the information provided, and in accordance with Section 2-2-100 of the *Accreditation Criteria*, these facilities appear to meet the Council's definition of a learning site and, therefore, are included within the scope of your institution's grant of accreditation.

In accordance with Council procedures, the learning site will be required to undergo a verification visit no later than **October 31, 2016**. An ACICS staff member will contact you approximately two months prior to this date to make arrangements for the visit.

The learning site will also be required to submit an *Annual Report*, outlining the activities and future plans of this location. The first of these reports is due no later than **February 1, 2017**. The learning site may also undergo site evaluations, as verification of said written reports.



Thank you for keeping us informed of developments at your institution. If you have any questions about this matter, please contact Ms. Jessica Menjivar at (202) 336-6762 or jmenjivar@acics.org.

Sincerely,

Joseph E. Gurubatham, Ed. D.
Executive Vice President
Accreditation and Institutional Development

cc: Ms. Cathy Sheffield, U.S. Department of Education
Ms. Martina Fernandez-Rosario, School Participation Team- Region IX
Ms. Peggy Rudolph, Washington Workforce Training & Education Coordinating Board