



ACCREDITING BUREAU OF HEALTH EDUCATION SCHOOLS | ABHES

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Transmitted by electronic mail only: compliance@prospecteducation.com

February 6, 2018

Ms. Heather Allen
Campus President
Charter College
17200 SE Mill Plain Boulevard, Suite 100
Vancouver, WA 98683

Dear Ms. Allen:

Charter College, Vancouver, Washington, ID#: I-387
Charter College, East Wenatchee, Washington, ID#: I-387-01
Charter College, Fife, Washington, ID#: I-387-02
Charter College, Lacey, Washington, ID#: I-387-03
Charter College, Pasco, Washington, ID#: I-387-04
Charter College, Yakima, Washington, ID#: I-387-05
Charter College, Anchorage, Alaska, ID#: I-387-06
Charter College, Wasilla, Alaska, ID#: I-387-07
Charter College, Canyon Country, California, ID#: I-387-08
Charter College, Lancaster, California, ID#: I-387-09
Charter College, Oxnard, California, ID#: I-387-10
Charter College, Billings, Montana, ID#: I-387-11
Charter College, Missoula, Montana, ID#: I-387-12
Charter Institute, Farmington, New Mexico, ID#: I-387-13

The Commission, at its January 2018 meeting, reviewed your institution's application for an initial grant of accreditation, including the Self-Evaluation Report, the on-site Visitation Reports, the institution's response to the reports, and the institution's financial history. Based on review and discussion, the Commission acted to grant the institution initial accreditation through **February 28, 2022**.

This grant of accreditation includes the separate classroom space located at **5911 Old Seward Highway Anchorage, AK 99518**.

The following programs are included in this grant of accreditation:

VANCOUVER, WASHINGTON (ID#: I-387)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Allied Health	380	20D/E	90	Blended; Full Distance Education	Associate of Applied Science
Applied Technology	385	20D/E	90	Blended; Full Distance Education	Associate of Applied Science
Aviation: Concentration in Fixed Wing	2135	120D/E	197.5	Blended	Bachelor of Science
Business Administration	915	50D/E	180	Blended; Full Distance Education	Bachelor of Science
Business Administration	380	20D/E	90	Blended; Full Distance Education	Associate of Applied Science
Business Office Administration	760	40D/E	72	Blended; Full Distance Education	Certificate
Commercial Aviation: Concentration in Fixed Wing	1230	70D/E	110.5	Blended	Associate of Applied Science
Computer Information Systems	2025	100D/E	180	Blended; Full Distance Education	Bachelor of Science
Computer Networking Systems	1265	60D/E	108	Blended; Full Distance Education	Associate of Applied Science
Computer Technician	860	40D/E	72	Blended; Full Distance Education	Certificate
Dental Assisting †	915	40D/E	69	Blended	Certificate
Health Care Administration	1100	60D/E	196.5	Blended; Full Distance Education	Bachelor of Science
Heating, Ventilation, Air Conditioning, and Refrigeration	835	40D/E	72	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate
Medical Office Administrative Assistant	765	40D/E	72	Blended; Full Distance Education	Certificate
Paralegal Studies	1015	55D/E	99	Blended; Full Distance Education	Associate of Applied Science
Pharmacy Technician	880	40D/E	69	Blended	Certificate
Welding	835	40D/E	72	Blended	Certificate

† The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

PROGRAMS IN TEACH-OUT:

Program	Total Clock Hours	Credential Awarded	Projected Date of Last Graduate
Paralegal Studies	1015	Associate of Applied Science	February 18, 2018

Upon completion of the program, the institution is reminded to submit a Notification of Discontinuation of Program and/or Delivery Method which can be found at <https://www.abhes.org/forms>.

EAST WENATCHEE, WASHINGTON (ID#: I-387-01)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Medical Assistant	895	40D/E	69	Blended	Certificate

FIFE, WASHINGTON (ID#: I-387-02)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Dental Assisting †	915	40D/E	69	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate
Pharmacy Technician	880	40D/E	69	Blended	Certificate

† The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

LACEY, WASHINGTON (ID#: I-387-03)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Medical Assistant	895	40D/E	69	Blended	Certificate
Pharmacy Technician	880	40D/E	69	Blended	Certificate

PASCO, WASHINGTON (ID#: I-387-04)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Dental Assisting †	915	40D/E	69	Blended	Certificate
Heating, Ventilation, Air Conditioning, and Refrigeration	835	40D/E	72	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate

† The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

YAKIMA, WASHINGTON (ID#: I-387-05)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Heating, Ventilation, Air Conditioning, and Refrigeration	835	40D/E	72	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate

ANCHORAGE, ALASKA (ID#: I-387-06)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Allied Health	380	20D/E	90	Blended; Online**	Associate of Applied Science
Business Administration	380	20 D/E	90	Blended; Online**	Associate of Applied Science
Business Administration	915	50D/E	180	Blended; Online**	Bachelor of Science
Business Office Administration	760	40D/E	72	Blended; Online**	Certificate
Computer Information Systems	2025	100D/E	180	Blended; Online**	Bachelor of Science
Computer Networking Systems	1265	60D/E	108	Blended; Online**	Associate of Applied Science
Computer Technician	860	40D/E	72	Blended; Online**	Certificate
Health Care Administration	1100	60D/E	196.5	Blended; Online**	Bachelor of Science
Heating, Ventilation, Air Conditioning, and Refrigeration	835	40D/E	72	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate
Medical Office Administrative Assistant	765	40D/E	72	Blended; Online**	Certificate
Nursing	1570	80D	108	Residential	Associate of Applied Science
Paralegal Studies	1015	55 D/E	99	Blended; Online**	Associate of Applied Science
Welding	835	40D/E	72	Blended	Certificate

**Program delivery of "online" per the State of Alaska is considered Full Distance Education for ABHES.

PROGRAMS IN TEACH-OUT:

Program	Total Clock Hours	Credential Awarded	Projected Date of Last Graduate
Computer Technician	860	Certificate	February 18, 2018
Paralegal Studies	1015	Associate of Applied Science	March 25, 2018

Upon completion of the program, the institution is reminded to submit a Notification of Discontinuation of Program and/or Delivery Method which can be found at <https://www.abhes.org/forms>.

WASILLA, ALASKA (ID#: I-387-07)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Medical Assistant	895	40D/E	69	Blended	Certificate

CANYON COUNTRY, CALIFORNIA (ID#: I-387-08)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Dental Assisting †	915	40D/E	69	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate

† The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

LANCASTER, CALIFORNIA (ID#: I-387-09)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Dental Assisting †	915	40D/E	69	Blended	Certificate
Heating, Ventilation, Air Conditioning, and Refrigeration	835	40D/E	72	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate

† The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

OXNARD, CALIFORNIA (ID#: I-387-10)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours <input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester	Method of Delivery	Credential Awarded
Aeronautics: Concentration in Fixed Wing	2050	120D/E	191.5	Blended	Bachelor of Science
Aeronautics: Concentration in Rotor	2020	120D/E	190	Blended	Bachelor of Science
Aviation: Concentration in Fixed Wing	2135	120D/E	197.5	Blended	Bachelor of Science

Aviation: Concentration in Rotor	2095	120D/E	195.5	Blended	Bachelor of Science
Aviation: Concentration in Fixed Wing	1315	70D/E	116.5	Blended	Associate of Applied Science
Aviation: Concentration in Rotor	1275	70D/E	114.5	Blended	Associate of Applied Science
Commercial Aviation: Concentration in Fixed Wing	1230	70D/E	110.5	Blended	Associate of Applied Science
Commercial Aviation: Concentration in Rotor	1200	70D/E	109	Blended	Associate of Applied Science
Dental Assisting †	915	40D/E	69	Blended	Certificate
Medical Assistant	895	40D/E	69	Blended	Certificate
Veterinary Assistant	920	40D/E	69	Blended	Certificate

† The Dental Assisting program complies with standards outlined in Chapter VIII- DA I of the *Accreditation Manual*.

BILLINGS, MONTANA (ID#: I-387-11)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours	Method of Delivery	Credential Awarded
			<input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester		
Medical Assistant	895	40D/E	69	Blended	Certificate

MISSOULA, MONTANA (ID#: I-387-12)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours	Method of Delivery	Credential Awarded
			<input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester		
Medical Assistant	895	40D/E	69	Blended	Certificate

FARMINGTON, NEW MEXICO (ID#: I-387-13)

Program	Total Clock Hours	Length in Weeks	Academic Credit Hours	Method of Delivery	Credential Awarded
			<input checked="" type="checkbox"/> quarter <input type="checkbox"/> semester		
Medical Assistant	895	40D/E	69	Blended	Certificate

Please provide ABHES with an update on the status of the institution's accreditation by the Accrediting Council of Independent Colleges and Schools (ACICS), specifically including information regarding any pending negative actions such as show cause or compliance warning. Please inform ABHES of this status and supply any relevant correspondence to/from ACICS no later than **May 1, 2018**. ABHES may require additional documentation to address any concerns related to compliance with ABHES standards or policies.

You are reminded to notify the ABHES office of any changes in ownership, program content (including total hours, courses, or credit hours in the current programs), or change in delivery method (e.g., traditional to distance or vice versa) prior to implementation.

Ms. Heather Allen

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Please contact the ABHES office if you would like an electronic copy of ABHES logos. When publicizing your accredited status, you must use one of the statements as described in the *Accreditation Manual*.

Accreditation by ABHES signifies that the institution has met the eligibility criteria and evaluation standards of ABHES as evidenced during its most recent on-site review and continues to comply with the policies and procedures for maintenance of accreditation as established by ABHES.

As a reminder, continuous compliance is a requirement to maintain accreditation. The Commission can withdraw accreditation at any time if it determines that an institution is not complying with its policies or standards, **and there is a maximum timeframe for required compliance (see III.C. of the *Accreditation Manual*)**. This includes instances where the retention, licensing and/or credentialing, or employment rates fall below 70 percent as reported on the institution's or program's annual report and as prescribed by the *Accreditation Manual* or when the reported rates cannot be validated.

As a reminder, institutions accredited by ABHES must submit audited financial statements to the Commission no later than six months after the institution's fiscal year end. See Chapter III.A.10 in the *Accreditation Manual* for more information.

While ABHES is recognized by the U.S. Secretary of Education, various credentialing bodies, and postsecondary institutions throughout the country, accreditation does not guarantee Title IV or other financial aid eligibility, credentialing opportunities for graduates, or the ability to transfer credits to other institutions. It is the responsibility of institutions accredited by ABHES and individuals seeking to train at an ABHES-accredited institution to explore all necessary aspects associated with their objectives.

As applicable, the institution is encouraged to correspond directly with the U.S. Department of Education and to maintain continuous awareness and understanding of the rules and regulations governing eligibility and continued participation in federal financial aid programs.

The U.S. Department of Education and the appropriate state-licensing agency have been notified of this action.

Please note the **ABHES identification number** above and use that number on all correspondence sent to ABHES. If you have any questions concerning this correspondence, please contact the ABHES office at (703) 917-9503.

Congratulations on achieving accreditation by ABHES!

Sincerely,

A handwritten signature in cursive script that reads "Florence Tate". The signature is written in black ink on a white background.

Florence Tate
Executive Director

Attachment: Certificate of Accreditation

c: David Barshes, Charter College – East Wenatchee

Ms. Heather Allen

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Timothy Allen, Charter College – Fife
Bruce Higdon, Charter College – Lacey
Mellinda Renteria, Charter College – Pasco
Daisy Mendoza, Charter College – Yakima
Joshua Bicchinella, Charter College – Anchorage
Melissa Rigas, Charter College – Wasilla
Jill James, Charter College – Canyon Country
Kimberly Thunderbird, Charter College – Lancaster
Paul Dilger, Charter College – Oxnard
Andrea Kenney, Charter College – Billings
Shelley Flesch, Charter College – Missoula
Tammy Wilhelm, Charter Institute – Farmington
Mary Margaret Coughlin, ABHES