

CHARTER COLLEGE

Catalog Supplement 2017-2018
Vancouver
East Wenatchee, Lacey, and Billings – learning sites of Vancouver

The Catalog Supplement is part of the Catalog & Student Handbook.
Vancouver
East Wenatchee, Lacey, and Billings – learning sites of Vancouver

Administration

Effective: 09/12/2017

Jill James
Chancellor
ADA Coordinator -
Vancouver

David Barshes
Campus Manager
ADA Coordinator
East Wenatchee – a
learning site of
Vancouver

Bruce Higdon
Campus Manager
ADA Coordinator
Lacey – a learning site of
Vancouver

Andrea Kenney
Campus Manager
ADA Coordinator
Billings – a learning site
of Vancouver

Lisa Detweiler
Director of Admissions
Vancouver, Lacey

Isaiah Jensen
Director of Admissions
East Wenatchee

Tessa Selch
Assistant Director of
Admissions
Billings

Melinda Renteria
Director of Enrollment
Processing

Sarah Kirton
Regional Director of
Financial Aid

Shellee Kilbride
Director of Student
Finance

Tracy McClenathan
Director of Retention

Marilyn Lim-Carreon
Director of Career
Services

Matthew Jaques
Director of Library
Services

Joel Nelson
Vice President of
Academic Operations

Faculty

Gardner, Treg - Program Manager
Subject: Business Office Administration, Computer Information Systems, Computer Networking Systems, Computer Technician, Paralegal Studies
M.S., University of Phoenix, Computer Information Systems; B.S., University of Phoenix, Information Systems
Campus: Vancouver

Hagopian, Dawn - Program Manager
Subject: Accounting, Applied Technology, Business Administration, General Education, MBA
Ed.D., North Central University, Instructional Leadership; M.S., Portland State University; Conflict Resolution; B.S., University of Phoenix, Business Administration
Campus: Vancouver

Helzer, Dawn - Program Manager
Subject: Medical Assistant
B.S., Charter College-Anchorage, Health Care Administration; A.A.S., Columbia Basin College, Medical Assistant
Campus: Vancouver, East Wenatchee, Lacey, Billings

Ruiz, Christy - Program Manager
Subject: Student Success
M.B.A., Everest University, Human Resources; B.S.B.A., California State University-San Marcos, Management/Marketing; A.A., North Idaho College, Psychology
Campus: Vancouver, East Wenatchee, Lacey, Billings

Simpson, Linda - Program Manager
Subject: Dental Assisting, Pharmacy Technician
M.Ed., City University, Technology, Curriculum, and Instruction; B.S., Southern Illinois University-Carbondale, Workforce Education and Development; Diploma, ETON Technical Institute, Medical Assisting
Campus: Vancouver, Lacey

Faculty

Tremblay, Larry - Program Manager Campus: Vancouver, East Wenatchee, Lacey, Billings
Subject: Allied Health, Aviation, Health Care Administration, Medical Office Administrative Assistant, Online Health, Heating, Ventilation, Air Conditioning, and Refrigeration, Welding
M.A., Georgia Southern University, English; B.A., Western Carolina University, English

Ackerman, George - Adjunct Instructor Campus: Vancouver
Subject: Business Administration
Ph.D, Capella University, Criminal Justice; J.D., Nova Southeastern University, Law; M.B.A, Nova Southeastern University, Business; M.S., Nova Southeastern University, Criminal Justice; M.S., Lynn University, Sports; B.A, Nova Southeastern University, Criminal Justice

Adams, Koenraad - Adjunct Instructor Campus: Vancouver
Subject: Computer Information Systems
M.B.A., Indiana University, Business Administration; B.S., Ferris State University, Computer Information Systems

Allen, Heather - Full Time Student Success Instructor Campus: Vancouver
Subject: Student Success
Ph.D., University of Kansas, Pharmacology; B.S., St. Marcy's College, Biology

Allen, Michelle - Adjunct Instructor Campus: Vancouver
Subject: Dental Assisting

Alonzo, Zoila - Adjunct Instructor Campus: Vancouver
Subject: Health Care Administration
M.D., University of Santo Domingo, Medicine

Asinugo, Ike - Adjunct Instructor Campus: Vancouver
Subject: Computer Information Systems
M.S., University of Maryland-University College, Technology Management; B.S., Virginia Commonwealth University, Information Systems

Askman, Donna - Adjunct Instructor Campus: Vancouver
Subject: Business Office Administration
B.M., University of Wyoming, Music Education; A.A., Eastern Wyoming College, Psychology

Au, Angela - Adjunct Instructor Campus: Vancouver
Subject: Marketing
D.B.A., Walden University, Marketing; M.B.A., University of Phoenix, Global Management; B.A., Seattle University, Communications Studies

Baines, Robert - Full Time Instructor Campus: Vancouver
Subject: Welding
Certificate, Charter College-Vancouver, Welding

Baker, Holly - Adjunct Instructor Campus: Vancouver
Subject: Medical Assistant
M.B.A., Marylhurst University, Healthcare Management; B.S., University of Phoenix, Healthcare Management; A.A.S., Charter College, Vancouver, Hospital Administration

Bard, Paul - Adjunct Instructor Campus: Vancouver
Subject: Computer Information Systems, Student Success
M.S., Baker College, Information Systems; B.S., University of Phoenix, Information Technology

Faculty

Barney, Jaron - Adjunct Instructor Subject: Student Success M.A., Chapman University, Education; B.A., San Francisco State University, English Literature, Diploma, Sumner College, Paralegal Studies	Campus: Vancouver
Bass, Brandon - Adjunct Instructor Subject: Computer Information Systems D.C.S., Colorado Technical University, Computer Science; M.S., Colorado Technical University, Systems Engineering; B.S., California State University-Fullerton, Computer Science	Campus: Vancouver
Bazan, Cynthia - Adjunct Instructor Subject: Medical Assistant Diploma, Everest College, Medical Assistant	Campus: East Wenatchee
Bess-Orr, Shalon - Adjunct Instructor Subject: Medical Assistant, Medical Office Administrative Assistant	Campus: Vancouver
Bingham, Marcus - Full Time Student Success Instructor Subject: Student Success B.A., Central Washington University, English Language and Literature	Campus: East Wenatchee
Bott, Danya - Adjunct Instructor Subject: Medical Assistant Certificate, Concorde Career College, Medical Assistant	Campus: Vancouver
Brantley, Joseph - Full Time Instructor Subject: Heating, Ventilation, Air Conditioning, and Refrigeration	Campus: Vancouver
Brooks, Angela - Lead Instructor Subject: Medical Assistant B.S., Charter College, Health Care Administration; A.A.S., Charter College, Allied Health; Certificate, Charter College, Medical Assistant	Campus: Vancouver
Brooks, Thomas - Full Time Instructor Subject: General Education M.A., American Public University, American, History; B.A., University of Alaska-Anchorage, History; B.S., Portland State University, Economics; B.A, Multnomah University, Biblical Literature	Campus: Vancouver
Brown, Erica - Adjunct Instructor Subject: Pharmacy Technician	Campus: Vancouver
Brown, Michael – Program Supervisor (Part Time) Subject: Aviation M.A., Biola University, Christian Apologetics; B.S., University of Colorado, Aerospace Engineering	Campus: Vancouver
Bryson, Thomas – Full-Time Instructor, Shop Manager Subject: Welding	Campus: Vancouver
Bulochnik, Nicole - Director of Pharmacy Technician Program (Part Time) Subject: Pharmacy Technician Pharm.D., Oregon State University, Pharmacy; M.S., University of Nevada-Reno, Biotechnology; B.S., University of Nevada-Reno, Biotechnology	Campus: Vancouver

Faculty

Burke, Holly - Adjunct Instructor Subject: General Education M.A., Chapman University, Counseling; B.A., University of San Diego, Communication	Campus: Vancouver
Burns, Robbin - Full Time Instructor Subject: Dental Assisting Certificate, Portland Community College, Dental Assisting	Campus: Vancouver
Callahan, Randy - Adjunct Instructor Subject: Computer Information Systems M.S., Strayer University, Information Systems; B.S., Bethel University, Business and Organizational Management	Campus: Vancouver
Cardillo, Deborah - Adjunct Instructor Subject: Allied Health, Medical Assistant, Medical Office Administrative Assistant M.B.A., Colorado Technical University, Health Care Administration; B.S., Colorado Technical University, Business Administration, A.A.S., Colorado Technical University, General Studies	Campus: Vancouver
Carrau, Jacqueline - Adjunct Instructor Subject: Computer Information Systems Ph.D., University of the Incarnate Word, Organizational Leadership; M.S., St. Mary's University, Computer Information Systems; B.B.A., St. Mary's University, Management Information Systems	Campus: Vancouver
Chancey, Kimberly - Lead Instructor Subject: Applied Technology M.S., University of Alaska, Engineering and Science Management; B.S., University of Texas, Electrical Engineering	Campus: Vancouver
Christopher, David Alan - Adjunct Instructor Subject: Business B.A., Rice University, Geology; B.A., Rice University, Psychology; Certificate, Southern New Hampshire University, Marketing	Campus: Vancouver
Clark, Tara - Adjunct Instructor Subject: Computer Information Systems, Student Success M.S., Kennesaw State University, Applied Computer Science; B.S., Western Michigan University, BioMedicine; Certificate, Capella University, College Teaching	Campus: Vancouver
Cohen, John - Lead Instructor Subject: Pharmacy Technician Certified Pharmacy Technician, Washington Department of Health	Campus: Lacey
Cortez, Mary - Adjunct Instructor Subject: Medical Assistant, Medical Office Administrative Assistant Diploma, Bryman College, Medical Office Management	Campus: Vancouver
Curry-Cook, Tia - Adjunct Instructor Subject: Allied Health, Medical Assistant, Medical Office Administrative Assistant D.H.A., University of Phoenix, Healthcare Administration; M.P.A., Western Michigan University, Health Care Administration	Campus: Vancouver
Danforth, Nikki - Adjunct Instructor Subject: Medical Assistant A.A.S., Clark College, Medical Assistant	Campus: Vancouver

Faculty

Degner, Suzan - Full Time Instructor

Campus: Vancouver

Subject: Medical Assistant

Diploma, Concorde Career College, Medical Assistant

DeMartino, VirLynda - Adjunct Instructor

Campus: Vancouver

Subject: General Education

Ph.D., University of Florida, Nuclear Engineering; M.S.E., University of Florida, Nuclear Engineering; B.S.E., University of Florida, Nuclear Engineering

Dibavand, Jeudi - Adjunct Instructor

Campus: Vancouver

Subject: Health Care Administration, Medical Assistant, Medical Office Administrative Assistant

M.Ed., Jones International University, Adult Education; B.S., Linfield College, Business Management; A.A., West Valley-Mission College, Business

Dixon, Amy - Full Time Student Success Instructor

Campus: Billings

Subject: Student Success

M.A., Montana State University, History; B.A., Carroll College, History

Donato, Robert - Adjunct Instructor

Campus: Vancouver

Subject: Business Administration

M.B.A, Florida International University, Business Administration; B.S., University of Phoenix, Hospitality Management; A.A.S., Nassau Community College, Hotel/Motel Management

Drumheller, Matthew - Adjunct Instructor

Campus: Vancouver

Subject: Student Success

M.Div., Austin Presbyterian Seminary, Theology & Homiletics; M.A., Texas Tech University, Communication Studies; B.A., McMurry University, Communication

Duhn, Samantha - Adjunct Instructor

Campus: Vancouver

Subject: Business Administration

Ph.D., Northcentral University, Business Administration; M.B.A., Northcentral University, Business Administration; B.A., Buena Vista University, Accounting

Duncan, Jeffrey - Adjunct Instructor

Campus: Vancouver

Subject: Aviation

B.S., Utah Valley University, Aviation Science

Edwards, Amanda - Full Time Student Success Online Instructor

Campus: Vancouver

Subject: Student Success

M.B.A., Grand Canyon University, Business Administration; B.S., Oregon Institute of Technology, Marketing and Small Business Management

Eppenger, Christopher - Adjunct Instructor

Campus: Vancouver

Subject: Computer Information Systems

M.B.A., American Intercontinental University, IT Project Management; B.S., DeVry University, Computer Information Systems; A.A.S., Northwest Mississippi Community College, Computer Networking Technology

Fening, Fred - Adjunct Instructor

Campus: Vancouver

Subject: Business Administration

D.B.A., Argosy University, International Business; M.S., Amberton University, Managerial Science; M.B.A., University of Hull, Business Finance

Faculty

Fields, Joyce - Full Time Student Success Online Instructor Campus: Vancouver
Subject: Student Success
M.S., California State University-East Bay, Education; B.S., Pittsburg State University, Education

Figoten, Bruce - Lead Instructor Campus: East Wenatchee
Subject: Online Health
D.C., Los Angeles College of Chiropractic, Chiropractic; B.S., University of Arizona, Pharmacy

Flores, Jimmie - Adjunct Instructor Campus: Vancouver
Subject: Business Administration
D.B.A., University of Phoenix, Information Systems and Technology; Ph.D., Fielding Graduate University, Human and Organizational Development; M.S., Keller Graduate School of Management, Educational Technology; M.S., Regis University, Computer Info Technology; M.S., Regis University, Management; M.S., Regis University, Education; M.A., Fielding Graduate University, Human and Organizational Systems; M.B.A., University of St. Thomas, Business Administration; B.B.A., St. Mary's University, Corporate Financial Management

Flynn, Carolyn - Adjunct Instructor Campus: Vancouver
Subject: Business Administration
M.Ed., University of Phoenix, Adult Education; M.B.A., Letourneau University, Business Administration; B.S., Letourneau, Business Management; A.A., Peralta Community College, General Studies

Furbush, Jason - Director of Pharmacy Technician Program (Part Time) Campus: Lacey
Subject: Pharmacy Technician
Pharm.D., University of Washington, Pharmacy

Garver, Jayne - Adjunct Instructor Campus: Vancouver
Subject: Paralegal Studies
M.B.A., Lebanon Valley College, Business Administration; J.D., Washington & Lee University School of Law, Law; B.A., Dickinson College, English

Gaspar, Sabrina - Adjunct Instructor Campus: Vancouver
Subject: Health Care Administration, Medical Assistant, Medical Office Administrative Assistant
M.S., Indiana Wesleyan University, Healthcare Management; B.S., Indiana Wesleyan University, Management; Certificate, Oregon Health Science University, Biomedical Informatics

Gilliard, Jacqueline - Adjunct Instructor Campus: Vancouver
Subject: Business Administration
Ph.D., Capella University, Organization and Management; M.S., Houston Baptist University, Management, Computing and Systems; B.B.A., University of Houston, Finance

Green, Gail - Adjunct Instructor Campus: Vancouver
Subject: Student Success
Ed.D, Nova Southeastern University, Instructional Tech & Distance Education; M.S., Nova Southeastern University, Curriculum, Instruction & Tech; B.S., City University of New York, Business Education; A.A.S., City University of New York, Office Technology

Greiner, Cynthia - Adjunct Instructor Campus: Vancouver
Subject: Medical Office Administrative Assistant
Graduate Certificate, Central Michigan University, International Health; M.A., Wayland Baptist University, Management; B.S., Wayland Baptist University, Business Administration

Faculty

Hallock, Melissa - Adjunct Instructor Subject: Computer Information Systems, Student Success M.S., Phoenix University, Information Systems; B.A.S., Davenport University, Microcomputer and Network Management	Campus: Vancouver
Hammon, Robert - Supervising Radiology Dentist (Part Time) Subject: Dental Assisting D.D.S., Baylor College of Dentistry, Dentistry; B.A., University of Texas-Austin, Honors Humanities and Pre-Medicine	Campus: Vancouver
Hawkins, Heather - Lead Instructor Subject: Medical Assistant Certificate, Medix College, Medical Assistant	Campus: Billings
Heaney, Jill - Adjunct Instructor Subject: Business Administration D.B.A., Argosy University, Management; M.S., Duquesne University, Leadership and Information Technology; B.S., Duquesne University, Professional Studies	Campus: Vancouver
Heredia, Dante - Adjunct Instructor Subject: Computer Networking Systems, Student Success Ph.D., University of Nevada-Reno, Cellular Molecular Physiology and Pharmacology; B.S., University of Nevada Reno, Biology	Campus: Billings, Vancouver
Heriveaux, Robert - Adjunct Instructor Subject: Medical Assistant, Medical Office Administrative Assistant M.B.A., Eastern University, Healthcare Administration; B.S., Northeastern University, Political Science	Campus: Vancouver
Hoops, Elizabeth - Lead Instructor Subject: Dental Assisting A.A., Chabot Community College, Dental Assisting; Registered Dental Assistant, Washington Department of Health	Campus: Vancouver
Johnson, Stephanie R. - Adjunct Instructor Subject: Dental Assisting A.A., Clark Community College, General Studies	Campus: Vancouver
Jones, Edward - Adjunct Instructor Subject: Student Success M.S., Pace University, Investment Management; B.S., St. John's University, Finance	Campus: Vancouver
Kadian-Baumeyer, Kat - Lead Instructor Subject: Business Administration M.S., Thomas A. Edison State College, Management; B.A., Felician College, Management/Marketing	Campus: Vancouver
Kirkhart, Thaisy - Lead Instructor Subject: Medical Assistant Certificate, Clover Park Technical College, Medical Assistant	Campus: Lacey
Koerber, Nathan - Adjunct Instructor Subject: Pharmacy Technician Diploma, Remington College, Pharmacy Technician; Certified Pharmacy Technician, Washington Department of Health	Campus: Lacey

Faculty

Laub, Stacey - Adjunct Instructor Subject: General Education M.S., American Public University System, Environmental Policy and Management; B.S., Humboldt State University, Natural Resources Planning and Interpretation	Campus: Vancouver
Libby, Janet - Lead Instructor Subject: Paralegal Studies J.D., Regis College, Law; B.A., Regis College, Political Science	Campus: Vancouver
Maish, Peg - Adjunct Instructor Subject: Business Administration M.A., Keller University, Human Resource Management; B.S., Milliken University, Music Business Administration	Campus: Vancouver
McLaughlin, Kathleen - Full Time Student Success Instructor Subject: Student Success M.B.A., Charter College, Business Administration; B.A., University of Washington, History	Campus: Vancouver
Mignott, Andrea - Adjunct Instructor Subject: Medical Assistant, Medical Office Administrative Assistant M.B.A., American Intercontinental University, Healthcare Management; B.S., Macon State University, Health Information Management	Campus: Vancouver
Miller, Lawan - Lead Instructor Subject: Pharmacy Technician A.A., University of Phoenix, Health Administration; Certificate, Apollo College, Certified Pharmacy Technician	Campus: Vancouver
Miller, Teresa - Full Time Instructor Subject: Medical Assistant A.T.A., South Puget Sound Community College, Medical Assisting	Campus: Lacey
Mola, Yenilen - Adjunct Instructor Subject: Medical Assistant, Medical Office Administrative Assistant	Campus: Billings, Vancouver
Myers, Jacqueline - Adjunct Instructor Subject: Student Success Ph.D., Walden University, Public Policy & Administration; M.B.A., Kaplan University, Business Administration; B.S., Kaplan University, Paralegal Studies	Campus: Vancouver
Niezgoda, James - Lead Instructor Subject: Heating, Ventilation, Air Conditioning, and Refrigeration	Campus: Vancouver
Nix, Damarie - Adjunct Instructor Subject: Allied Health J.D., University of Florida, Law; M.S., Florida Gulf Coast University, Health Science; B.S., University of North Florida, Health Science; A.A., Florida State College, Personal Enrichment	Campus: Vancouver
Nofs, Elizabeth - Adjunct Instructor Subject: Business Office Administration B.A., University of Michigan-Ann Arbor, Biology	Campus: Vancouver

Faculty

Stewart, Tanya - Adjunct Instructor Subject: Dental Assisting	Campus: Vancouver
Stokes, Ryan - Lead Instructor Subject: Welding	Campus: Vancouver
Swedell, Amy - Adjunct Instructor Subject: Medical Assistant, Medical Office Administrative Assistant M.H.A., University of Phoenix, Gerontology; M.A., University of Phoenix, Adult Education and Training; B.S., University of Phoenix, Human Services/Management A.A.S., Warren County Community College, Allied Health; Certificate, Warren County Community College, Early Childhood Education	Campus: Vancouver, East Wenatchee
Thayer, Dr. - Adjunct Instructor Subject: General Education Ed.D., Florida International University, Community College Teaching; Ed.S., Nova Southeastern University, Math Education; M.S., Florida International University, Math Education; B.S., Illinois State University, Speech; A.A., Sauk Community College, Liberal Arts	Campus: Vancouver
Tillman, Jakay - Adjunct Instructor Subject: Business Administration M.S., Nova Southeastern University, Employment Law; B.S., Kansas State University, Human Resources Management	Campus: Vancouver
Tingle, Kayla - Adjunct Instructor Subject: Medical Assistant A.A.S., Kaplan University, Medical Assisting	Campus: Billings
Tweardy, Melissa - Adjunct Instructor Subject: Paralegal Studies J.D., University of Montana, Law; B.A., Westminster College, Indiv. Interdisciplinary	Campus: Vancouver
VanderPal, Geoffrey - Adjunct Instructor Subject: Business Administration D.B.A., Nova Southeastern University, Finance; M.B.A., Webster University, Business Administration; B.S., Columbia College, Business Administration	Campus: Vancouver
Venkatesan, Madhavi - Adjunct Instructor Subject: Business Administration, General Education Ph.D., Vanderbilt University, Economics; M.A., Vanderbilt University, Economics; B.A., Vanderbilt University, Economics	Campus: Vancouver
Votta, Kimmari - Adjunct Instructor Subject: General Education M.S., Plymouth State University, Environmental Science and Policy; B.S., Granite State College, Environmental Studies and Communication	Campus: Vancouver
Webb, Sandra - Adjunct Instructor Subject: Medical Office Administrative Assistant B.A., Eckerd College, Organizational Studies	Campus: Vancouver

Academic Calendar

Effective: 07/17/2017

Program Start Dates

Year	Module Dates		Estimated Completion Dates by Program Length (in weeks)								
	Start Date	End Date	20	35	40	50	55	60	70	100	120
2017	01/23/17	02/26/17	06/11/17	09/24/17	10/29/17	01/14/18	02/18/18	03/25/18	06/03/18	01/06/19	05/26/19
	02/27/17	04/02/17	07/16/17	10/29/17	12/03/17	02/18/18	03/25/18	04/29/18	07/08/18	02/10/19	06/30/19
	04/03/17	05/07/17	08/20/17	12/03/17	01/14/18	03/25/18	04/29/18	06/03/18	08/12/18	03/17/19	08/04/19
	05/08/17	06/11/17	09/24/17	01/14/18	02/18/18	04/29/18	06/03/18	07/08/18	09/16/18	04/21/19	09/08/19
	06/12/17	07/16/17	10/29/17	02/18/18	03/25/18	06/03/18	07/08/18	08/12/18	10/21/18	05/26/19	10/13/19
	07/17/17	08/20/17	12/03/17	03/25/18	04/29/18	07/08/18	08/12/18	09/16/18	11/25/18	06/30/19	11/17/19
	08/21/17	09/24/17	01/14/18	04/29/18	06/03/18	08/12/18	09/16/18	10/21/18	01/06/19	08/04/19	12/22/19
	09/25/17	10/29/17	02/18/18	06/03/18	07/08/18	09/16/18	10/21/18	11/25/18	02/10/19	09/08/19	02/02/20
2018	12/04/17	01/14/18	04/29/18	08/12/18	09/16/18	11/25/18	01/06/19	02/10/19	04/21/19	11/17/19	04/12/20
	01/15/18	02/18/18	06/03/18	09/16/18	10/21/18	01/06/19	02/10/19	03/17/19	05/26/19	12/22/19	05/17/20
	02/19/18	03/25/18	07/08/18	10/21/18	11/25/18	02/10/19	03/17/19	04/21/19	06/30/19	02/02/20	06/21/20
	03/26/18	04/29/18	08/12/18	11/25/18	01/06/19	03/17/19	04/21/19	05/26/19	08/04/19	03/08/20	07/26/20
	04/30/18	06/03/18	09/16/18	01/06/19	02/10/19	04/21/19	05/26/19	06/30/19	09/08/19	04/12/20	08/30/20
	06/04/18	07/08/18	10/21/18	02/10/19	03/17/19	05/26/19	06/30/19	08/04/19	10/13/19	05/17/20	10/04/20
	07/09/18	08/12/18	11/25/18	03/17/19	04/21/19	06/30/19	08/04/19	09/08/19	11/17/19	06/21/20	11/08/20
	08/13/18	09/16/18	01/06/19	04/21/19	05/26/19	08/04/19	09/08/19	10/13/19	12/22/19	07/26/20	12/13/20
09/17/18	10/21/18	02/10/19	05/26/19	06/30/19	09/08/19	10/13/19	11/17/19	02/02/20	08/30/20	01/24/21	

Charter College observes Constitution and Citizenship Day on September 17th of each year to commemorate the September 17, 1787 signing of the United States Constitution. If September 17th falls on a Saturday, Sunday, or holiday, the College will celebrate Constitution Day during the preceding or following week.

Holidays and Make-Up Days

Due to certain annual holidays, course make-up days are required. These make-up days are identified below.

Holiday	Make-Up Day
May 29, 2017	June 2, 2017
July 4, 2017	July 7, 2017
September 4, 2017	September 8, 2017
November 23, 2017	December 1, 2017
November 24, 2017	December 8, 2017
December 25-31, 2017	N/A
January 1, 2018	January 5, 2018

Scholarships

Effective: 07/17/2017

The Cascadia Tech Academy Graduate Scholarship

This scholarship is available to incoming students who graduate from Cascadia Tech Academy and enroll in Charter College Aviation Programs. The Scholarship for enrolling in the Associate of Applied Science Aviation is \$2100 per Academic year for a total of \$4,200 and for enrolling in the Bachelor of Science in Aviation is \$2500 per Academic year for a total of \$10,000. The scholarship cannot be combined with any other discounts nor result in a cash payment to the student.

Eligibility:

- The student must be a Graduate from Cascadia Tech Academy enrolling in a Charter College Aviation Program
- Must attend college as a full-time student, maintain a cumulative grade point average of 2.5 or greater on 4.0 scale, meet attendance requirements and successfully complete the program of study; otherwise, the scholarship, or the remaining portion of it, will be withdrawn.
- Scholarship payable in the first term of each academic year.

Tuition and Fees

Effective: 07/17/2017

Certificate Programs

Program	Quarter Credits	Contact Hours	Tuition	Books & Supplies	Fees	Institutional Total
Business Office Administration (Available at Vancouver Campus Online Only)	72.0	760	\$23,760	\$0	\$0	\$23,760
Computer Technician (Available at Vancouver Campus Only)	72.0	860	\$21,672	\$0	\$0	\$21,672
Dental Assisting (Available at Vancouver Campus Only)	69.0	915	\$23,184	\$0	\$0	\$23,184
Heating, Ventilation, Air Conditioning and Refrigeration (Available at Vancouver Campus Only)	72.0	835	\$24,480	\$0	\$0	\$24,480
Medical Assistant (Available at All Campuses)	69.0	895	\$23,115	\$0	\$0	\$23,115
Medical Office Administrative Assistant (Available at Vancouver Campus Only)	72.0	765	\$24,120	\$0	\$0	\$24,120
Pharmacy Technician (Available at Lacey and Vancouver Campuses Only)	69.0	880	\$23,115	\$0	\$0	\$23,115
Welding (Available at Vancouver Campus Only)	72.0	835	\$26,712	\$0	\$0	\$26,712

Associate of Applied Science Programs

Program	Quarter Credits	Contact Hours	Tuition	Books & Supplies	Fees	Institutional Total
Allied Health (Available at Vancouver Campus Only)	90.0	380	\$13,500	\$0	\$0	\$13,500
Applied Technology (Available at Vancouver Campus Only)	90.0	385	\$13,500	\$0	\$0	\$13,500
Aviation: Concentration in Fixed Wing (Domestic Students Only)*** (Available at Vancouver Campus Only)	116.5	1315	\$80,000	\$0	\$0	\$80,000

Aviation: Concentration in Fixed Wing (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	116.5	1315	\$38,700	\$0	\$0	\$38,700
Commercial Aviation: Concentration in Fixed Wing (Domestic Students Only) *** (Available at Vancouver Campus Only)	110.5	1230	\$69,190	\$0	\$0	\$69,190
Commercial Aviation: Concentration in Fixed Wing (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	110.5	1230	\$38,700	\$0	\$0	\$38,700
Commercial Aviation: Concentration in Rotor (Domestic Students Only) *** (Available at Vancouver Campus Only)	109.0	1200	\$82,578	\$0	\$0	\$82,578
Commercial Aviation: Concentration in Rotor (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	109.0	1200	\$38,700	\$0	\$0	\$38,700
Business Administration (Available at Vancouver Campus Only)	90.0	380	\$13,500	\$0	\$0	\$13,500
Computer Networking Systems (Available at Vancouver Campus Only)	108.0	1,265	\$41,364	\$0	\$0	\$41,364
Paralegal Studies (Available at Vancouver Campus Only)	99.0	1,015	\$42,669	\$0	\$0	\$42,669

Bachelor of Science Programs

Program	Quarter Credits	Contact Hours	Tuition	Books & Supplies	Fees	Institutional Total
Aviation: Concentration in Fixed Wing (Domestic Students Only)*** (Available at Vancouver Campus Only)	197.5	2135	\$104,300	\$0	\$0	\$104,300
Aviation: Concentration in Fixed Wing (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	197.5	2135	\$73,530	\$0	\$0	\$73,530
Aviation: Concentration in Rotor (Domestic Students Only)*** (Available at Vancouver Campus Only)	195.5	2095	\$120,264	\$0	\$0	\$120,264
Aviation: Concentration in Rotor (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	195.5	2095	\$73,530	\$0	\$0	\$73,530
Aeronautics: Concentration in Fixed Wing (Domestic Students Only)*** (Available at Vancouver Campus Only)	191.5	2050	\$93,490	\$0	\$0	\$93,490
Aeronautics: Concentration in Fixed Wing (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	191.5	2050	\$73,530	\$0	\$0	\$73,530
Aeronautics: Concentration in Rotor (Domestic Students Only) *** (Available at Vancouver Campus Only)	190.0	2020	\$106,878	\$0	\$0	\$106,878
Aeronautics: Concentration in Rotor (M-1 Visa International Students Only) *** (Available at Vancouver Campus Only)	190.0	2020	\$73,530	\$0	\$0	\$73,530
Business Administration (Available at Vancouver Campus Only)	180.0	915	\$41,400	\$0	\$0	\$41,400
Computer Information Systems (Available at Vancouver Campus Only)	180.0	2,025	\$62,100	\$0	\$0	\$62,100
Health Care Administration (Available at Vancouver Campus Only)	196.5	1,100	\$39,405	\$0	\$0	\$39,405

Master's Programs

Program	Quarter Credits	Contact Hours	Tuition	Books & Supplies	Fees	Institutional Total
Business Administration (Available at Vancouver Campus Only)	56.0	590	\$10,976	\$0	\$0	\$10,976

Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program. Full time students must take a minimum of twelve (12) quarter credit hours or a maximum of nineteen (19) quarter credit hours per term. Although Charter College encourages all students to attend full time occasionally students may attend part-time. If a student is attending part-time, financial aid will be adjusted based on actual hours attended.

Freshmen have successfully completed less than thirty-six (36) quarter credit hours. Sophomores have successfully completed at least thirty-six (36) quarter credit hours, but fewer than ninety (90) quarter credit hours. Juniors are those students who have successfully completed at least ninety (90) quarter credit hours. Seniors have successfully completed at least one hundred thirty-six (136) quarter credit hours.

Aviation Programs

***Students are billed each quarter based on the number of credit hours in which they are enrolled for the quarter and the cost per credit hour for their program.

Domestic Students

Tuition Billing by Quarter Credit Hour	
Courses delivered online by the College and Ground School delivered by the Flight Partner	\$300 per quarter credit hour
Fixed Wing Flight Lab courses delivered by the Flight Partner	\$3,904 per quarter credit hour
Rotor Flight Lab courses delivered by the Flight Partner	\$6,168 per quarter credit hour

International Students

Tuition Billing	
Courses delivered online by the College	\$430 per quarter credit hour

Other Costs

Credit Earned by Proficiency* (per course)	\$100
Duplicate Certificate Fee	\$50
Official Transcript Fee	\$7
Administration fee**	\$75
NCCT Exam Fee (2 nd or 3 rd attempt, fee is per attempt)	\$90
Lost Dosimeter Replacement Fee	\$25
Duplicate CPR card	\$7

*Non-refundable; this charge is per attempt.

**This fee is assessed when a student officially withdraws or is involuntarily withdrawn or dismissed. See the Withdrawal or Dismissal section.