



*SENT VIA E-MAIL ONLY*

August 27, 2015

Alison Roope  
Associate Director of Compliance  
Charter College Campus Care  
Prospect Education LLC  
750 Sandhill Road  
Suite 100  
Reno, NV 89521  
[acics@prospecteducation.com](mailto:acics@prospecteducation.com)  
[alison.roope@prospecteducation.com](mailto:alison.roope@prospecteducation.com)

**SUBJECT: Approval of Learning Site Application**  
00024798 Charter College - Oxnard, Oxnard, CA (**Branch Campus**)

Dear Ms. Roope:

This letter will acknowledge receipt of notification from you that your institution will begin utilizing facilities at the following location under the managing campus listed above:

**Charter College**  
43141 Business Center Pkwy  
Suite 102  
Lancaster, CA 93535  
ACICS ID: 00270271

Based on the information provided, and in accordance with Section 2-2-100 of the *Accreditation Criteria*, these facilities appear to meet the Council's definition of a learning site and, therefore, are included within the scope of your institution's grant of accreditation.

In accordance with Council procedures, the learning site will be required to undergo a verification visit no later than **October 31, 2015**. An ACICS staff member will contact you approximately two months prior to this date to make arrangements for the visit.



The learning site will also be required to submit an *Annual Report*, outlining the activities and future plans of this location. The first of these reports is due no later **August 27, 2016**. The learning site may also undergo site evaluations, as verification of said written reports.

Thank you for keeping us informed of developments at your institution. If you have any questions about this matter, please contact Ms. Jessica Menjivar at (202) 336-6762 or [jmenjivar@acics.org](mailto:jmenjivar@acics.org).

Sincerely,

Joseph E. Gurubatham, Ed. D.  
Executive Vice President  
Accreditation and Institutional Development

cc: Ms. Cathy Sheffield, U.S. Department of Education  
Ms. Martina Fernandez-Rosario, U.S. Department of Education, School Participation Team- Region X  
Ms. Joanne Wenzel, Staff Services Manager, Bureau for Private Postsecondary Education