



SENT VIA E-MAIL ONLY

August 27, 2015

Alison Roope
Associate Director of Compliance
Charter College Campus Care
Prospect Education LLC
750 Sandhill Road
Suite 100
Reno, NV 89521
acics@prospecteducation.com
alison.roope@prospecteducation.com

SUBJECT: Approval of Learning Site Application
00024798 Charter College - Oxnard, Oxnard, CA (**Branch Campus**)

Dear Ms. Roope:

This letter will acknowledge receipt of notification from you that your institution will begin utilizing facilities at the following location under the managing campus listed above:

Charter College
19034 Soledad Canyon Rd
Canyon Country, CA 91351
ACICS ID: 00270268

Based on the information provided, and in accordance with Section 2-2-100 of the *Accreditation Criteria*, these facilities appear to meet the Council's definition of a learning site and, therefore, are included within the scope of your institution's grant of accreditation.

In accordance with Council procedures, the learning site will be required to undergo a verification visit no later than **October 31, 2015**. An ACICS staff member will contact you approximately two months prior to this date to make arrangements for the visit.



The learning site will also be required to submit an *Annual Report*, outlining the activities and future plans of this location. The first of these reports is due no later **August 27, 2016**. The learning site may also undergo site evaluations, as verification of said written reports.

Thank you for keeping us informed of developments at your institution. If you have any questions about this matter, please contact Ms. Jessica Menjivar at (202) 336-6762 or jmenjivar@acics.org.

Sincerely,

Joseph E. Gurubatham, Ed. D.
Executive Vice President
Accreditation and Institutional Development

cc: Ms. Cathy Sheffield, U.S. Department of Education
Ms. Martina Fernandez-Rosario, U.S. Department of Education, School Participation Team- Region X
Ms. Joanne Wenzel, Staff Services Manager, Bureau for Private Postsecondary Education